

MACKENZIE COUNTY

REGULAR COUNCIL MEETING

NOVEMBER 30, 2011

10:00 A.M.

COUNCIL CHAMBERS
FORT VERMILION, AB

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING
Wednesday, November 30, 2011
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

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CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
STRATEGY & POLICY SESSION:	3.	a) Next Session December 12, 2011	
ADOPTION OF PREVIOUS MINUTES:	4.	a) Minutes of the November 4, 2011 Special Council Budget Meeting	1
		b) Minutes of the November 8, 2011 Regular Council Meeting	5
		c) Minutes of the November 21, 2011 Special Council Meeting	17
DELEGATIONS:	5.	a) Eileen Lizotte – Highway 88 Connector	
		b) Canadian Wildlife Service – 11:00 a.m.	21
		c) Mackenzie Library Board – 1:00 p.m.	
		d)	
GENERAL REPORTS:	6.	a) Mackenzie Library Board Meeting Minutes – October 11, 2011	25
		b)	
COMMUNITY & PROTECTIVE SERVICES:	7.	a) Mackenzie Region Hazardous Materials Mutual Aid Agreement	29

		b)	Zama Recreational Society - County Building Lease	35
		c)		
OPERATIONAL SERVICES:	8.	a)	Policy PW019 – Road Construction Eligibility and Road Allowance Use	37
		b)		
		c)		
PLANNING & DEVELOPMENT:	9.	a)	Bylaw 825-11 Internal Subdivision Road Cancellation South of Plan 082 5028, Block 1, Lot 1 (Part of SE 18-110-18-W5M) (High Level Rural)	45
		b)		
		c)		
PUBLIC HEARINGS:	10.	a)	None	
CORPORATE SERVICES:	11.	a)	Policy FIN026 Tangible Capital Assets Accounting	53
		b)	Request to Waive a Penalty on a Utility Account	65
		c)	Financial Report – October 31, 2011	67
		d)	December Council Meeting Date	79
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- k) Highway 88 Connector Paving Project 105
- l)
- m)

INFORMATION / CORRESPONDENCE: 12. a) Information /Correspondence 107

IN CAMERA SESSION: 13. a) Legal
b) Labour
c)
d)

NEXT MEETING DATE: 14. a) Regular Council Meeting
Monday, December 12, 2011
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 15. a) Adjournment



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 30, 2011
Presented By:	J. Roy Brideau, Chief Administrative Officer
Title:	Minutes of the November 4, 2011 Special Council (Budget) Meeting

BACKGROUND / PROPOSAL:

Minutes of the November 4, 2011 Special Council Budget meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the November 4, 2011 Special Council Budget meeting be adopted as presented.

Author: C. Gabriel Review by: _____ CAO _____

**MACKENZIE COUNTY
SPECIAL COUNCIL (BUDGET) MEETING**

**Friday, November 4, 2011
10:00 a.m.**

**Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve (arrived at 10:03 a.m.)
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Odell Flett	Councillor
Eric Jorgensen	Councillor
Lisa Wardley	Councillor (arrived at 10:05 a.m.)

ABSENT:

ADMINISTRATION:

J. Roy Brideau	Chief Administrative Officer
Joulia Whittleton	Director of Corporate Services
John Klassen	Director of Operations
Al Hoggan	Director of Community & Protective Services
Marion Krahn	Supervisor of Planning Services
Carol Gabriel	Executive Assistant

ALSO PRESENT: Members of the public.

Minutes of the Special Council (Budget) meeting for Mackenzie County held on November 4, 2011 at the Council Chambers, Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:01 a.m.

Deputy Reeve Sarapuk joined the meeting at 10:03 a.m.
Councilor Wardley joined the meeting at 10:05 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 11-11-884 **MOVED** by Deputy Reeve Sarapuk

That the agenda be adopted with the following additions:

5. b) Culvert

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) None

DELEGATIONS:

4. a) None

BUSINESS:

5. a) 2012 Operating Budget Draft

Introductory comments by J. Roy Brideau, Chief Administrative Officer.

Joulia Whittleton, Director of Corporate Services, presented the draft 2012 operating budget considering Council's motion of September 13, 2011.

That the following guidelines be used in developing the 2012 operating and capital budgets:

- Include appropriate funding to address the required personnel additions as per the approved Organizational Chart;
- Level of service to remain status quo;
- Capital program to reflect maintenance of existing infrastructure and/or completion of the commenced projects;
- Water/sewer rate to be recalculated in order to move towards 100% recovery rate for operating expenses excluding TCA amortization and including long term debt principle and interest payments.

2012 Operating Budget

- Cash Flow Requirement
- Long Term Debt

Reeve Neufeld recessed the meeting at 12:00 p.m. and reconvened the meeting at 1:00 p.m.

Joulia Whittleton continued with the presentation of the draft 2012 operating budget.

Municipal Sources of Revenue

- Local Government Finances
- Assessment

Reeve Neufeld recessed the meeting at 1:48 p.m. and reconvened the meeting at 2:12 p.m.

Municipal Sources of Revenue

- Self-Generating Revenue – Water & Sewer Rate Review

MOTION 11-11-885

MOVED by Councillor Bateman

That the Water & Sewer Bylaw be revised and brought back to Council to increase the municipal residential water rate to an 80% recovery rate and the truck fill water rate to a 90% recovery rate.

CARRIED

Reeve Neufeld recessed the meeting at 3:00 p.m. and reconvened the meeting at 3:12 p.m.

Topics for next budget meeting:

- Grants to other organizations
- Capital budget
- Research a separate farmland tax rate
- Review self-generating revenues

5. b) Culverts (ADDITION)

Discussion item.

NEXT MEETING DATE: 6. a) To be determined

ADJOURNMENT: 7. a) Adjournment

MOTION 11-11-886 **MOVED** by Councillor J. Driedger

That the Council meeting be adjourned at 3:51 p.m.

CARRIED

These minutes will be presented to Council for approval on November 30, 2011.

Bill Neufeld
Reeve

J. Roy Brideau
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 30, 2011
Presented By:	J. Roy Brideau, Chief Administrative Officer
Title:	Minutes of the November 8, 2011 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the November 8, 2011 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the November 8, 2011 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by: _____ CAO _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, November 8, 2011
10:00 a.m.**

**Council Chambers
Fort Vermilion, Alberta**

PRESENT: Bill Neufeld Reeve
Walter Sarapuk Deputy Reeve
Jacquie Bateman Councillor
Peter F. Braun Councillor
Elmer Derksen Councillor
Dicky Driedger Councillor (left the meeting at 2:41 p.m.)
John W. Driedger Councillor
Eric Jorgensen Councillor
Lisa Wardley Councillor

REGRETS: Odell Flett Councillor

ADMINISTRATION: J. Roy Brideau Chief Administrative Officer
Joulia Whittleton Director of Corporate Services
John Klassen Director of Operations
Carol Gabriel Executive Assistant

ALSO PRESENT: Members of the media.

Minutes of the Regular Council meeting for Mackenzie County held on November 8, 2011 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:02 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 11-11-887 MOVED by Councillor J. Driedger

That the agenda be adopted as presented.

CARRIED

STRATEGY & POLICY SESSION: 3. a) None

**ADOPTION OF
PREVIOUS MINUTES:**

**4. a) Minutes of the October 25, 2011 Organizational
Council Meeting**

MOTION 11-11-888

MOVED by Councillor Bateman

That the minutes of the October 25, 2011 Organizational Council meeting be adopted as presented.

CARRIED

**4. b) Minutes of the October 26, 2011 Regular Council
Meeting**

MOTION 11-11-889

MOVED by Councillor Braun

That the minutes of the October 26, 2011 Regular Council meeting be adopted as presented.

CARRIED

DELEGATION:

5. a) None

GENERAL REPORTS:

**6. a) Municipal Planning Commission Meeting Minutes
for October 3, 2011**

MOTION 11-11-890

MOVED by Councillor J. Driedger

That the Municipal Planning Commission meeting minutes of October 3, 2011 be received for information.

CARRIED

**COMMUNITY &
PROTECTIVE
SERVICES:**

7. a) None

**OPERATIONAL
SERVICES:**

8. a) Tompkins Landing Ice-Bridge

MOTION 11-11-891

MOVED by Councillor Bateman

That the Tompkins Landing ice bridge contract be referred to the in-camera session.

CARRIED

MOTION 11-11-892

MOVED by Councillor Bateman

That Council move in camera at 10:13 a.m.

CARRIED

MOTION 11-11-893

MOVED by Councillor J. Driedger

That Council move out of camera at 10:18 a.m.

CARRIED

MOTION 11-11-894

MOVED by Councillor Braun

That the Tompkins Landing ice bridge contract be awarded to the lowest qualifying bidder for the remaining two years of the three year term which expires on April 30, 2013.

CARRIED

**PLANNING &
DEVELOPMENT:**

9. a) Bylaw 804-11 Road Closure Lying Between SE 13-104-18-W5M and NE 12-104-18-W5M (Blue Hills)

MOTION 11-11-895

MOVED by Councillor Derksen

That second reading be given to Bylaw 804-11, being a Road Closure Bylaw for the closure and sale of the Government Road Allowance lying north of NE 12-104-18-W5M.

CARRIED

MOTION 11-11-896

MOVED by Councillor Jorgensen

That third reading be given to Bylaw 804-11, being a Road Closure Bylaw for the closure and sale of the Government Road Allowance lying north of NE 12-104-18-W5M.

CARRIED

9. b) Bylaw 840-11 Fee Schedule Bylaw

MOTION 11-11-897

Requires 2/3

MOVED by Deputy Reeve Sarapuk

That first reading be given to Bylaw 840-11, being the Fee Schedule Bylaw.

CARRIED

MOTION 11-11-898
Requires 2/3

MOVED by Councillor Wardley

That second reading be given to Bylaw 840-11, being the Fee Schedule Bylaw.

CARRIED

MOTION 11-11-899
Requires Unanimous

MOVED by Councillor Braun

That consideration be given to go to third reading of Bylaw 840-11, being the Fee Schedule Bylaw.

CARRIED UNANIMOUSLY

MOTION 11-11-900
Requires 2/3

MOVED by Councillor Bateman

That third reading be given to Bylaw 840-11, being the Fee Schedule Bylaw.

CARRIED

PUBLIC HEARINGS:

10. a) None

CORPORATE SERVICES:

11. a) **Bylaw 827-11 Electoral Ward Boundaries**

MOTION 11-11-901
Requires 2/3

MOVED by Councillor Braun

That Bylaw 827-11 being an electoral boundaries bylaw be TABLED to the May 23, 2012 council meeting.

DEFEATED

MOTION 11-11-902
Requires 2/3

MOVED by Councillor Wardley

That second reading be given to Bylaw 827-11 being an electoral boundaries bylaw.

CARRIED

MOTION 11-11-903
Requires 2/3

MOVED by Councillor Jorgensen

That third reading be given to Bylaw 827-11 being an electoral

boundaries bylaw.

Councillor J. Driedger requested a recorded vote.

In Favor:

Councillor Derksen
Councillor Wardley
Reeve Neufeld
Deputy Reeve Sarapuk
Councillor Bateman
Councillor D. Driedger
Councillor Jorgensen

Opposed:

Councillor J. Driedger
Councillor Braun

CARRIED

**11. b) Bylaw 841-11 Organizational and Procedural Matters
of Council, Council Committees and Councillors**

MOTION 11-11-904

MOVED by Councillor Wardley

That first reading be given to Bylaw 841-11, being the bylaw for organizational and procedural matters of Council, Council Committees and Councillors.

CARRIED

MOTION 11-11-905

MOVED by Councillor Derksen

That second reading be given to Bylaw 841-11, being the bylaw for organizational and procedural matters of Council, Council Committees and Councillors.

CARRIED

MOTION 11-11-906

Requires Unanimous

MOVED by Councillor Braun

That consideration be given to go to third reading of Bylaw 841-11, being the bylaw for organizational and procedural matters of Council, Council Committees and Councillors.

CARRIED UNANIMOUSLY

MOTION 11-11-907

MOVED by Councillor D. Driedger

That third and final reading be given to Bylaw 841-11, being the bylaw for organizational and procedural matters of Council,

Council Committees and Councillors.

CARRIED

11. c) Policy FIN011 Utility Collection

MOTION 11-11-908

MOVED by Councillor Braun

That Policy FIN011 Utility Collection be amended as presented.

CARRIED

Reeve Neufeld recessed the meeting at 10:52 a.m. and reconvened the meeting at 11:07 a.m.

11. d) Policy FIN029 Asset Disposal

MOTION 11-11-909

MOVED by Councillor Bateman

That Policy FIN029 Asset Disposal be established as amended.

CARRIED

11. e) Highway 88 Connector Paving Project

MOTION 11-11-910

Requires 2/3

MOVED by Councillor Bateman

That the engineering and gravel crushing be completed on the Highway 88 Connector with funding coming from the Highway 88 connector project.

Councillor Jorgensen requested a recorded vote.

In Favor:

Councillor Derksen
Councillor J. Driedger
Councillor Wardley
Reeve Neufeld
Deputy Reeve Sarapuk
Councillor Bateman
Councillor D. Driedger
Councillor Braun

Opposed:

Councilor Jorgensen

CARRIED

11. f) County Owned Trailers in the Hamlet of Zama

MOTION 11-11-911

MOVED by Councillor Wardley

That the low income housing program for the Hamlet of Zama be explored.

CARRIED

MOTION 11-11-912

MOVED by Councillor Bateman

That the three Zama trailers be rented until there is an improvement in the economic situation and reassess the future of the trailers at that time.

CARRIED

11. g) Public Land Sale – Tax Rolls 106026 and 219457

MOTION 11-11-913

MOVED by Councillor Derksen

That the sale of tax forfeiture public land auction date be set for May 1, 2012 in Fort Vermilion.

CARRIED

Reeve Neufeld recessed the meeting at 11:59 a.m. and reconvened the meeting at 12:40 p.m.

11. h) 2012 Council Meeting Dates

MOTION 11-11-914

MOVED by Councillor Derksen

That the 2012 Regular Council Meeting Dates be scheduled as follows:

Date	Location	Time
Tuesday, January 10, 2012	Fort Vermilion	10:00 a.m.
Wednesday, January 25, 2012	Fort Vermilion	10:00 a.m.
Tuesday, February 14, 2012	Fort Vermilion	10:00 a.m.
Wednesday, February 29, 2012	High Level Rural	4:00 p.m.
Tuesday, March 13, 2012	Fort Vermilion	10:00 a.m.
Wednesday, March 28, 2012	Zama	4:00 p.m.
Tuesday, April 11, 2012	Fort Vermilion	10:00 a.m.
Tuesday, May 1, 2012	Fort Vermilion	10:00 a.m.
Wednesday, May 23, 2012	Fort Vermilion	4:00 p.m.
Wednesday, June 12, 2012	Fort Vermilion	10:00 a.m.
Wednesday, June 27, 2012	Fort Vermilion	10:00 a.m.
Tuesday, July 10, 2012	Fort Vermilion	10:00 a.m.
Wednesday, July 25, 2012	Fort Vermilion	10:00 a.m.
Tuesday, August 14, 2012	Fort Vermilion	10:00 a.m.

Wednesday, August 29, 2012	Fort Vermilion	10:00 a.m.
Tuesday, September 11, 2012	Fort Vermilion	10:00 a.m.
Wednesday, September 26, 2012	La Crete	4:00 p.m.
Tuesday, October 9, 2012	Fort Vermilion	10:00 a.m.
Wednesday, October 24, 2012	Fort Vermilion	10:00 a.m.
Tuesday, November 6, 2012	Fort Vermilion	10:00 a.m.
Wednesday, November 28, 2012	Fort Vermilion	10:00 a.m.
Tuesday, December 11, 2012	Fort Vermilion	10:00 a.m.

CARRIED

11. i) Budget Meeting Dates

MOTION 11-11-915

MOVED by Councillor Braun

That the December 1st and 2nd Council budget meetings be rescheduled to January 4, 2012 and January 9, 2012 at 10:00 a.m. in the Fort Vermilion Council Chambers.

CARRIED

11. j) 2012 Charity Golf Tournament

MOTION 11-11-916

MOVED by Deputy Reeve Sarapuk

That Council support the 2012 Mackenzie Charity Golf tournament and sponsor the event in the amount of \$3,000.00.

CARRIED

11. k) Federation of Canadian Municipalities (FCM) Conference

MOTION 11-11-917

MOVED by Councillor Bateman

That the following Councillors be authorized to attend the 2012 Federation of Canadian Municipalities (FCM) Conference being held in Saskatoon from June 1 – 4, 2012.

- Councillor Wardley
- Councillor Braun
- Councillor J. Driedger
- Councillor Jorgensen
- Reeve Neufeld

CARRIED

11. l) Surplus ASB Operating Funds

MOTION 11-11-918

MOVED by Councillor Bateman

That the unused funds from 2-63-30-259 be transferred to the Municipal Drainage Reserve at the yearend closing.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

12. a) Information/Correspondence

MOTION 11-11-919

MOVED by Deputy Reeve Sarapuk

That the information/correspondence items be accepted for information purposes.

CARRIED

IN CAMERA SESSION:

MOTION 11-11-920

MOVED by Councillor D. Driedger

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 1:22 p.m.

- 13. a) Legal
- 13. b) Labour

CARRIED

Councillor D. Driedger left the meeting at 2:41 p.m.

MOTION 11-11-921

MOVED by Councillor J. Driedger

That Council move out of camera at 2:58 p.m.

CARRIED

Reeve Neufeld recessed the meeting at 2:58 p.m. and reconvened the meeting at 3:08 p.m.

13. a) Legal

MOTION 11-11-922

MOVED by Councillor J. Driedger

That administration be authorized to pay the invoice for the paving of the La Crete Altenheim parking lot with funding coming from the operating budget.

CARRIED

MOTION 11-11-923

MOVED by Councillor Jorgensen

That the Reeve and Chief Administrative Officer be authorized to meet with the Town of High Level and the Town of Rainbow Lake on November 9, 2011 to discuss regional governance as discussed.

CARRIED

MOTION 11-11-924

MOVED by Councillor Braun

That the Funding New Transportation Routes document be communicated to the Alberta Provincial Government as discussed.

CARRIED

**NEXT MEETING
DATE:**

14. a) Regular Council Meeting
Wednesday, November 30, 2011
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

15. a) Adjournment

MOTION 11-11-925

MOVED by Councillor Jorgensen

That the regular council meeting be adjourned at 3:12 p.m.

CARRIED

These minutes will be presented to Council for approval on November 30, 2011.

Bill Neufeld
Reeve

J. Roy Brideau
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 30, 2011
Presented By:	J. Roy Brideau, Chief Administrative Officer
Title:	Minutes of the November 21, 2011 Special Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the November 21, 2011 Special Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the November 21, 2011 Special Council meeting be adopted as presented.

Author: C. Gabriel **Review by:** _____ **CAO** _____

**MACKENZIE COUNTY
SPECIAL COUNCIL MEETING**

**November 21, 2011
1:00 p.m.**

**Fairmont Hotel MacDonald
Edmonton, Alberta**

PRESENT:

Bill Neufeld	Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Odell Flett	Councillor
Eric Jorgensen	Councillor
Lisa Wardley	Councillor

REGRETS: Walter Sarapuk Deputy Reeve

ADMINISTRATION: J. Roy Brideau Chief Administrative Officer
Julia Whittleton Director of Corporate Services

ALSO PRESENT:

Minutes of the Special Council meeting for Mackenzie County held on November 21, 2011
Fairmont Hotel MacDonald in Edmonton, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 1:08 p.m.

Special Meeting waiver was signed by all present.

AGENDA: 2. a) Adoption of Agenda

MOTION 11-11-926 MOVED by Councillor Wardley

That the agenda be adopted as presented.

CARRIED

BUSINESS: 3. a) Regional Governance Study

Reeve Neufeld recessed the meeting at 2:43 p.m. and
reconvened the meeting at 3:00 p.m.

MOTION 11-11-927

MOVED by Councillor Braun

That Council support a new application to be developed by a tri-council task force to the Province for the Regional Collaboration Program in partnership with the Towns of High Level and Rainbow Lake and subject to an independent party leading the process.

CARRIED UNANIMOUSLY

MOTION 11-11-928

MOVED by Councillor Wardley

That Council support the establishment of a Task Force to administer the Regional Collaboration Project and hereby appoints the Reeve and Chief Administrative Officer, or designates in their absence, as Mackenzie County's representatives.

CARRIED UNANIMOUSLY

ADJOURNMENT:

4. a) Adjournment

MOTION 11-11-929

MOVED by Councillor Derksen

That the Special Council meeting be adjourned at 3:20 p.m.

CARRIED

These minutes will be presented for approval on November 30, 2011.

Bill Neufeld
Reeve

J. Roy Brideau
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 30, 2011
Presented By:	J. Roy Brideau, Chief Administrative Officer
Title:	DELEGATION Canadian Wildlife Service – 11:00 a.m.

BACKGROUND / PROPOSAL:

Presentation by the Canadian Wildlife Service on the development of the national recovery strategy for Woodland Caribou – Boreal population.

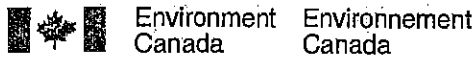
OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the presentation by the Canadian Wildlife Service on the development of the national recovery strategy for Woodland Caribou – Boreal population be received for information.

Author: C. Gabriel **Review by:** _____ **CAO** _____



#200-4999-98 Avenue NW
Edmonton, AB T6B 2X3

August 31st, 2011

Sylvia Johnson, President
Metis Nation of Alberta
Region 6 Regional Council
9621-90 Avenue
Peace River, AB T8S 1G8

RE: Posting of and consultation on the proposed national recovery strategy for boreal caribou

Dear President Sylvia Johnson,

The purpose of this letter is to provide you with an update on the development of the national recovery strategy for Woodland Caribou, Boreal population (also called boreal caribou) since our last communication sent in January, 2011.

Over the past year and a half, Environment Canada staff have engaged with Aboriginal communities and stakeholders within the range of the boreal caribou across Canada to discuss boreal caribou and learn more about how to conserve and protect this species. During these sessions, we shared information about boreal caribou and the recovery planning process under the *Species at Risk Act*. The sessions were also an opportunity for communities to provide input on key elements of the national recovery strategy.

During this same time, Environment Canada conducted scientific studies on boreal caribou habitat needs and supported a process, carried out by Aboriginal people, where traditional knowledge about boreal caribou was shared by knowledge holders. The community sessions and sharing of Aboriginal traditional knowledge were two processes undertaken by Environment Canada to ensure that Aboriginal knowledge and input were considered in developing the proposed national recovery strategy for boreal caribou.

Following completion of this first phase of work, Environment Canada drafted the proposed national recovery strategy, informed by input received from Aboriginal communities and stakeholders. Environment Canada posted the proposed national recovery strategy on the Species at Risk Public Registry (www.sararegistry.gc.ca) on August 26, 2011, for a 60-day public comment period, which concludes October 25, 2011. The proposed national recovery strategy can be found online at:

http://www.registrelep-sararegistry.gc.ca/document/default_e.cfm?documentID=2253.

A copy of the proposed national recovery strategy is included in this package. To save paper, only the appendices for the herds close to your community have been included. The full version is available online or can be sent to you upon request. We invite you to review this material and provide feedback within the 60-day comment period. We can also arrange for a follow-up meeting during this time (until October

Canada

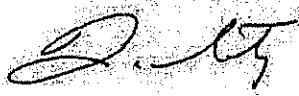
25) should you wish to meet with us. Any comments you provide will be considered in the final national recovery strategy.

Over the next few weeks, we will be following up with you to see if you are interested in participating in the consultations on the proposed national recovery strategy.

We look forward to continuing to work with you and your community during the development of the national recovery strategy for boreal caribou.

If you have any questions or concerns, please do not hesitate to contact Linnea Mowat by email at Linnea.Mowat@ec.gc.ca or by phone at (780)951-8844.

Sincerely,



David Ingstrup
Regional Director
Environment Canada - Canadian Wildlife Service
Prairie and Northern Region

cc/ Karen Watson

**Note: originally sent to President Brandy Mitchell



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 30, 2011
Presented By:	J. Roy Brideau, Chief Administrative Officer
Title:	Mackenzie County Library Board Meeting Minutes – October 11, 2011

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the October 11, 2011 meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Mackenzie County Library Board meeting minutes of October 11, 2011 be received for information.

Author: C. Gabriel **Review by:** _____ **CAO** _____

**Mackenzie County Library Board (MCLB)
October 11, 2011 Board Meeting Minutes
Mackenzie County Office
Fort Vermilion, Alberta**

Present: Lorraine Peters (arrived at 7:27 p.m.), Wally Schroeder, Daryl Zielsdorf (arrived at 7:15 p.m.), Beth Kappelar, La Dawn Dachuk (arrived at 7:30 p.m.), John W. Driedger, Lisa Wardley Jake Wiebe

Absent: Dawn Moberly

1.0 Call to Order: The meeting was called to order by Beth Kappelar at 7:00 p.m.

2.0 Approval of Agenda: Additional Items: 7.4 Overdrive 8.4 MCLB Meeting Attendance.

MOTION #2011-07-01 Lias Wardley moved the approval of the agenda as revised .

CARRIED

3.0 Approval of the Minutes:

MOTION #2011-07-02 Wally Schroeder moved the approval of the August 23/11 minutes as presented.

CARRIED

4.0 Review of Action Items:

- The action items of the previous MCLB meeting were reviewed.

5.0 Financial:

5.1 Financial Report:

- The La Crete Library Society sent in their bi-annual financial statement.
- Jim Thompson invoiced MCLB \$ 500.00 for updating the MCLB web site for the year.
- The final support payments to the three library societies were sent out in September.
- Effective July 1/11, the County milage rate went up to 53 cents per kilometer.

MOTION #2011-07-03 Lorraine Peters/Daryl Zielsdorf moved to approve the financial report as presented. **CARRIED**

6.0 Library Reports:

6.1 La Crete:

- Financial as of Sept 12/11: Income \$41,124.80; expenses \$49,662.26.
- 4 plays were looked at to determine which one would be used for the fall salmon grill dinner theatre fundraiser. None were found suitable so they are writing their own. Tickets are \$35 each or \$250 per table. Sale are going well.
- Society members assisted in the library for one month in the summer so an employee could have her holidays.
- Members of the La Crete Library Society (LCLS) went on a book buying trip to Calgary and Edmonton the week of Oct 3/11.
- The summer reading program went well.
- The LCLS finalized their 2012 budget.
- Their next meeting is Oct. 12/11.

6.2 Fort Vermilion:

- No report

6.3 Zama City

- Members of the FVLS toured the new Zama library and were very impressed. They were amazed that Zama's card sign out system was still working so well.
- Zama Library will be going to winter hours on Oct. 17/11.

6.4 High Level:

- A brochure outlining their services and hours was made available to the other libraries.
- Their next meeting is Oct 12/11..

MOTION #2011-07-04 John W Driedger moved to accept the library reports as presented.

CARRIED

...2

7.0 Old Business:

7.1 Rural Libraries Conference

- Wally Schroeder gave a report on the conference he attended on behalf of the MCLB Sept 22,23/11

Motion: #2011-07-05 John W Driedger moved to accept the conference report.

CARRIED

7.2 MCLB Development Session:

- Lorraine Peters will book the session with Ken Faser for Jan 5/12 from 10:00 a.m. to 4:00 p.m. Beth Kappelar will book Rm 110 in the High Level town office for that day.

7.3 La Crete Library Building:

- The LCLS met with Chris Loveday from Foothills Systems in Calgary on Sept 29/11 to discuss the design of a new library.
- A project binder for the new library needs to be developed.

7.4 Overdrive:

- They provide Random House audio books plus over 2M ebooks
- They will be sending us a membership price quote.
- MCLB could buy 2 or 3 Kindel readers for each library to access these books if a membership is purchased.

8.0 New Business:

8.1 2012 Library Society Budgets:

- The 3 library societies submitted their 2012 budgets
- The increases averaged between 2% and 3%.

8.2 MCLB 2012 Budget:

- Lorraine Peters will develop a 2012 MCLB budget based on a 3% increase which will be discussed at the next meeting

8.3 MCLB Budget Presentation:

- More submissions for the presentation will be requested from the libraries.
- The presentation will be scheduled for the Nov 30/11 Council meeting.

8.4 MCLB Meeting Attendance:

- The attendance record for MCLB members for last year was sent in to the County as requested.

Motion #2011-07-06 Lias Wardley/John W Driedger moved that, as detailed in MCLB policy #1.7.1.1, Dawn Moberly be disqualified from being a member on MCLB effective Oct11/11 due to missing 3 consecutive MCLB meetings without authorization of the MCLB.

CARRIED

9.0 Correspondence:

9.1 Research with Respect

9.2 GOA: Alberta Arts Days.

9.3 Canadian Library Month

MOTION #2011-07-07 Wally Schroeder moved to accept the correspondence for information.

CARRIED

10.0 In Camera:

- Not required.

11.0 Next Meeting Date and Location: Fort Vermilion County Office November 16/11 at 7:00 p.m.

12.0 Adjournment:

MOTION # 2011-07-08 John Driedger moved the meeting adjourned at 9:20 pm.

CARRIED



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 30, 2011
Presented By:	Al Hoggan, Director of Community and Protective Services
Title:	Mackenzie Region Hazardous Materials Mutual Aid Agreement

BACKGROUND / PROPOSAL:

The recently approved Mackenzie Region Mutual Aid agreement had the hazardous materials portion removed due to funding requirements in the upcoming 2012 years with the possibility of a large budget request in 2013 for a new unit. As a result a separate hazardous materials agreement has been produced.

This new hazardous materials agreement is in principle an extension of the old (2006) agreement with basic funding levels remaining identical to the old agreement. The significant change to the new agreement is the addition of \$5000 from each municipality to cover the costs of new hazardous materials suits for the fire fighters.

At Council's request we have made several amendments that have been agreed on by the Town of High Level and the Town of Rainbow Lake. They are:

1. Section 3: The addition of the clause that the disposition of any hazardous materials emergency vehicle will be divided amongst the municipalities based upon the percentage of original contribution.
2. Section 6: The addition of the clause allowing a minimum of three training sessions per year for Mackenzie County Fire Services.

This extension will expire on December 31, 2012 and will allow Mackenzie County and Mackenzie Region the time to produce and agree to a long term hazardous materials strategy and funding program.

Author: Al Hoggan **Review by:** _____ **CAO** _____

OPTIONS & BENEFITS:

Hazardous Materials Mutual Aid Agreement within the region.

COSTS & SOURCE OF FUNDING:

2012 Operating Budget.

RECOMMENDED ACTION:

That the Hazardous Materials Mutual Aid Agreement be accepted as presented, and that Council direct administration to sign the new agreement.

Author: Al Hoggan Review by: _____ CAO _____

THIS MEMORANDUM OF UNDERSTANDING made this 1 day of Nov. A.D. 2011.

BETWEEN:

The Town of High Level
("High Level")

and

The Town of Rainbow Lake
("Rainbow Lake")

and

Mackenzie County
(the "County")

WHEREAS:

The above named municipalities have signed the Mackenzie Region Mutual Aid Agreement dated Oct. 1, 2011 to assist each other in emergencies when requested.

The above named municipalities have jointly funded a HazMat response unit with obligations for support outlined in the expired mutual aid agreement dated April 3, 2006.

The above named municipalities wish to extend the HazMat portions of the expired mutual aid agreement with other conditions to December 31, 2012 to allow the service to continue and provide time to review and determine operations and costs of the HazMat service.

Pursuant to section 54 of the Municipal Government Act, a municipality may provide any services that it provides within its community in another municipality with the agreement of the other municipality.

THEREFORE, the above named municipalities agree as follows:

1. The regional Hazardous Materials Unit purchased in January of 2004 and stationed in High Level, will continue to be funded regionally. The Town of High Level will be responsible for all ongoing maintenance of the vehicle.
2. Replacement of the Regional Hazardous Materials Unit will be planned with the three municipalities jointly.
3. The proceeds from any disposition of the hazardous material emergency vehicle be divided amongst the contributing municipalities be based upon the percentage of original contribution to the vehicle
4. In order to ensure that adequate funding is in place for the ongoing operation of the Regional Hazardous Materials Unit, the municipalities agree to provide the Town of High Level with funding in 2012 as listed below:

October 11, 2011

Mackenzie County - \$3,000
Town of Rainbow Lake - \$1,500

5. The municipalities agree that each municipality will contribute \$5,000 (minus any grant funding) for the replacement of the existing HazMat suits in 2012. The municipalities agree that they will jointly apply for the Joint Emergency Preparedness Program grant for the HazMat suits.
6. That the use of the hazardous materials unit for training purposes be coordinated by the municipalities' Fire Chiefs to a minimum of three sessions per year. Each municipality shall repair or replace any equipment damaged or lost during their training exercise and replace any consumables used including fuel.
7. The municipalities agree to work diligently in 2012 to create an agreement for the HazMat service which will include establishing service levels, operations and funding. This shall be performed by the Joint Mutual Aid Committee as established in the Mackenzie Region Mutual Aid Agreement.
8. The term of this Memorandum of Understanding is from November 1, 2011 to December 31, 2012.
9. The municipalities may extend this Memorandum of Understanding beyond the dates set out in article 6 by agreement in writing.
10. Nothing in this Agreement, nor in any acts of any municipality pursuant to this Agreement, shall be construed, implied or deemed to create an agency, partnership, joint venture or employer and employee relationship between the municipalities, and no municipality has the authority to bind the others to any obligation of any kind.

Executed on behalf of the participating parties, by their authorized signing officers:

The Town of High Level
Per: _____ 

Per: _____ 

The Town of Rainbow Lake
Per: _____ 

Per: _____

October 11, 2011

Mackenzie County

Per: _____

Per: _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 30, 2011
Presented By:	Al Hoggan, Director of Community and Protective Services
Title:	Zama Recreational Society - County Building Lease

BACKGROUND / PROPOSAL:

Mackenzie County currently owns but does not utilize the old County office in Zama. This building has basically sat empty since the opening of the Zama Cornerstone building in which our current County office and the Zama library reside.

The Zama Recreational Society has approached the County regarding potentially leasing the previous County office building from the County.

OPTIONS & BENEFITS:

The building being utilized is an asset to the community and would allow the building to continue to be maintained extending the useful life of the property.

COSTS & SOURCE OF FUNDING:

The lease would be structured around a 5 year agreement with the Zama Recreational Society paying to Mackenzie County \$1 (one dollar) per year for the building and the Zama Recreational Society would be responsible for the on-going maintenance of the building. Mackenzie County would be responsible for the monthly utility charges and for some minor required maintenance (less than \$5,000) prior to possession by the Zama Recreational Society.

Source of funding will be the 2011 and 2012 Operating Budgets.

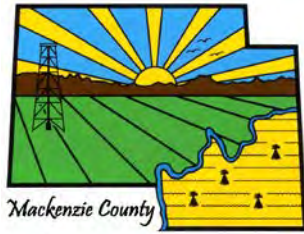
Author: Al Hoggan **Review by:** _____ **CAO** _____

RECOMMENDED ACTION:

That administration be directed to enter into a 5 year lease with the Zama Recreational Society for the previous County office, as per the following conditions:

- One dollar per year;
- Zama Recreational Society will be responsible for all ongoing maintenance from the date of the lease to the lease's termination;
- Mackenzie County will be responsible for all utilities;
- Mackenzie County will make the required repairs to the building prior to the start of the lease.

Author: Al Hoggan Review by: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 30, 2011
Presented By:	John Klassen, Director of Operations
Title:	Policy PW019 – Road Construction Eligibility and Road Allowance Use

BACKGROUND / PROPOSAL:

Due to a high volume of road requests as a result of the Ag Land Expansion Program, the Agricultural Land – Land Use Planning Committee reviewed and revised the existing policy, PW019. This policy determines road construction eligibility and also manages the use of the County road allowance in currently developing areas of the County.

OPTIONS & BENEFITS:

As discussed

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That Policy PW019 – Road Construction Eligibility and Road Allowance Use be amended as presented.

Author: B. Peters **Review Date:** _____ **CAO** _____

Mackenzie County

Title	Road Construction Eligibility and Road Allowance Use Prioritization	Policy No.	PW019
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Legislation Reference	Municipal Government Act, Part 3, Div. 2 , Section 18
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Purpose:

To define road construction eligibility and priorities.

This policy rescinds and replaces Policy PW002–95.

Policy Statement and Guidelines

Mackenzie County shall be solely responsible for new road construction [standards and approvals](#). Landowners may build roads on municipal road allowances ~~under the direct supervision of~~ [as approved by](#) the County.

Definitions

For the purpose of this policy the following definitions shall apply:

Residence – a residence in accordance with the Municipal Land Use Bylaw and subject to all approved permits.

[New Agricultural Lands – Lands sold as part of an Agricultural Land Expansion Program. This status stays with the land for 5 years after transfer of title from Crown Land to privately owned.](#)

[Alberta SRD – Alberta Sustainable Resource Development](#)

General

1.1 Construction of roads shall take place on statutory road allowances or road right-of-way, wherein:

- [a.](#) The construction extends and forms part of the existing network of roads;
- [b.](#) The construction meets all design, specifications and standards as determined by Mackenzie County;
- [c.](#) The application has been made on a “Road Construction Request” form by the landowner(s) for [Mackenzie County’s Council’s](#) consideration;

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- [d. The road to be constructed is required to facilitate the agricultural growth of Mackenzie County due to an Agricultural Land Expansion Program; and](#)
- [e. The project has been approved by Mackenzie County and all other regulatory agencies; and Council; and](#)
- f. [The road to be constructed to privately owned land shall extend only to the nearest property line of the land owned by the applicant; and;](#)
- [g. The annual road building budget for the given year has sufficient funds.](#)

[1.2 Applications for road construction must be received by August 31st annually.](#)

1.3 Construction outside of the road right-of-way shall be generally accepted when:

- a. The construction is necessary to meet the design, specifications and standards as determined by Mackenzie County;
- b. The construction along the road allowance is not cost effective;
- c. Mackenzie County derives either an economic and/or social benefit from the resulting development.

1.4 [Mackenzie County may, but need not, provide drainage improvements in conjunction with the road construction. The road ditches may be designed to drain water to a certain point along the road, and ditches may only be extended beyond the road construction limits if needed to protect the road infrastructure.](#)

Eligibility

2.1 Consideration shall only be given for the construction of roads to access agricultural lands provided:

- a. A minimum area of eighty (80) acres of the land on any one quarter is in production or is in seedbed condition for the production of an agricultural crop or has been fenced for livestock operations; and
- b. That the property to be accessed is not accessible via an adjacent property that is under the ownership or direct control of the same person(s), ~~or group spouse of the said person(s), business, or business owned by said person(s).~~ Title searches will be done as of September 30 of each year.
- c. [If the above listed criteria has not been achieved, and the](#) road right-of-way

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requires clearing or temporary improvements, the applicant may enter into an agreement with the municipality allowing the applicant to make the improvements necessary in order to access their land, ~~as per Schedule A of this policy. All right-of-way clearing must be approved by Alberta SRD. All subsequent improvements, such as ditching and/or drainage of wetlands, require approval from the regulatory agency. When an agreement has been entered into for the purpose of clearing a road right-of-way, the applicant shall be paid in accordance with the municipality's Hiring of Private Equipment policy.~~

d. Mackenzie County/Council reserves the right to apply any/all special funding in order to develop a road grid system that will maximize the access to new lands.

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2.2 Consideration shall be given for the construction of roads for residential access provided:

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a. The applicant shall provide to give Mackenzie County an irrevocable letter of credit, certified cheque or other suitable financial commitment in the amount of \$10,000 per half mile.*- This shall be submitted by September 30th ~~the date established within a letter that will be delivered to the applicant after council has tentatively approved the construction of the access.~~ If the property owner builds a residence on the subject property within a two-year period from the date the road has been substantially completed, the irrevocable letter of credit or certified cheque shall be returned.

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b. That the property to be accessed is not accessible via an adjacent property that is under the ownership or direct control of the same person(s) or group spouse of the said person(s), business, or business owned by said person(s). ~~Title searches will be done as of September 30 of each year.~~

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c. A family is committed to move onto the land, and has 40 acres cut and piled out of a 160 +/- acre parcel

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2.3 Industry
Consideration shall be given for the construction of roads for industrial access on a case-by-case basis.

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Prioritization

~~Prioritization shall be by road class in the following order:~~

- a. ~~Collector~~
- ~~Local Road~~

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b. ~~Low Volume Farm Access~~
~~Field Access~~

Within each classification consideration shall be given on a case-by-case basis.

3.1 Council may approve construction of a road in the current year when where:

- ~~Costs are expected to accelerate significantly in the following year, and~~
- ~~The landowner is willing to finance the project in the current year and provides the estimated costs up front, and~~
- ~~Council is willing to reimburse the landowner in the following year.~~

A a road construction cost sharing agreement is developed between the applicant and the County.

Council reserves the right to modify the priority of a project when the distribution of costs for the construction of a road is presented as a cost shared project. Subject to the discretion of County Council, the upgrading of any of the road infrastructure within the municipality may be given a higher priority.

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	Date	Resolution Number
Approved	December 19, 2001	01-713
Amended	May 22, 2002	02-377
Amended	June 4, 2002	02-393
Amended	September 24, 2002	02-666
Amended	November 26, 2002	02-848
Amended	April 20, 2004	04-276
Amended	October 14, 2008	08-10-724
<u>Amended</u>		

SCHEDULE "A"

THIS AGREEMENT made the _____ day of _____, 201____, at the Hamlet of _____, in the Province of Alberta.

BETWEEN:

MACKENZIE COUNTY
P.O. Box 640
Fort Vermilion, AB
T0H 1N0

(Hereinafter referred to as "the County")

AND:

(Hereinafter referred to as "the Applicant/s")

WHEREAS this agreement pertains to the use of County Road Allowances for the purpose of accessing property;

AND WHEREAS the Applicant has requested permission from the County for use of the County Road Allowance located at _____ as outlined in Schedule "A" hereto annexed for the purpose of accessing your property located at _____, as outlined in Schedule "B" hereto annexed.

AND WHEREAS the County has no issues or concerns with the Applicant removing the brush, clearing and complete disposal of the brush within the road allowance, subject to Sustainable Resource Development (SRD) approval.

AND WHEREAS the Applicant must obtain all approvals from the appropriate regulatory agencies for subsequent improvements within the road allowance related to drainage and/or wetlands.

AND WHEREAS the County and the Applicant hereby agrees the County will not be responsible for any damages incurred resulting from clearing this road allowance.

AND WHEREAS the Applicant hereby agrees that all property pins will remain intact and will not be removed or disturbed in any way as it is an offense to remove or disturb any property pins.

AND WHEREAS by executing this agreement, the County does not imply an obligation to build a road at this location.

AND WHEREAS the Applicant hereby accepts the terms and conditions as outlined in this agreement with respect to accessing the road allowance, as outlined in Schedule "A" hereto annexed.

SIGNED by the parties as of the date first written above.

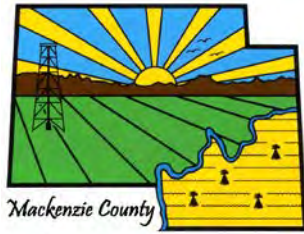
MACKENZIE COUNTY

(Witness)

(Applicant)

(Witness)

(Applicant)



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 30, 2011
Presented By:	Marion Krahn, Supervisor of Planning Services
Title:	Bylaw 825-11 Internal Subdivision Road Cancellation South of Plan 082 5028, Block 1, Lot 1 (Part of SE 18-110-18-W5M) (High Level Rural)

BACKGROUND / PROPOSAL:

Bylaw 825-11, being a Road Closure Bylaw for the closure and sale of all that portion of Internal Subdivision Road Allowance lying adjacent to and south of Plan 082 5028, Block 1, Lot 1 for the purpose of reverting the lands back into Part of SE 18-110-18-W5M, received first reading at the July 11, 2011 Council meeting.

In accordance with Alberta Transportation Road Closure Procedures, all road closure Bylaws must receive a Public Hearing prior to being sent to Alberta Transportation for approval. Public Hearing for the subject Bylaw was completed on August 9, 2011. Alberta Transportation's approval was received November 3, 2011 and therefore, the Bylaw is presented for second and third reading.

OPTIONS & BENEFITS:

This request was submitted in conjunction with a Partial Subdivision Plan Cancellation application to cancel Plan 082 5028, Block 1, Lots 2 through 4 (Bylaw 826-11).

The subject road was required as part of the subdivision approval for the purpose of providing access to the future lots within the remainder of the lands. The applicant does not intend to further subdivide the lands and the remaining lot (after the cancellation of Lots 2 through 4) has access via a local road. As a result, this road is no longer seen as being necessary.

Author: L. Lambert **Reviewed by:** M. Krahn **CAO** J. Roy Brideau

The purchase price for the Internal Subdivision Road was set at the August 9, 2011 council meeting, where Council made the motion to sell the Internal Subdivision Road back to the landowner for one dollar, as the County never purchased the road for monies or land.

MOTION 11-08-649 That administration move forward with Bylaw 825-11, being a Road Closure Bylaw for the closure and sale of all that portion of Internal Subdivision Road Allowance lying adjacent to and south of Plan 082 5028, Block 1, Lot 1 for the purpose of reverting the lands back into SE 18-110-18-W5M. Furthermore, that the sale price of the lands be one dollar (\$1.00).

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

RECOMMENDED ACTION:

MOTION 1

That second reading be given to Bylaw 825-11, being a Road Closure Bylaw for the closure and sale of all that portion of Internal Subdivision Road Allowance lying adjacent to and south of Plan 082 5028, Block 1, Lot 1 for the purpose of reverting the lands back into Part of SE 18-110-18-W5M, from which it was taken.

MOTION 2

That third reading be given to Bylaw 825-11, being a Road Closure Bylaw for the closure and sale of all that portion of Internal Subdivision Road Allowance lying adjacent to and south of Plan 082 5028, Block 1, Lot 1 for the purpose of reverting the lands back into Part of SE 18-110-18-W5M, from which it was taken.

Author: L. Lambert **Reviewed by:** M. Krahn **CAO** J. Roy Brideau

BYLAW NO. 825-11

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CLOSING AN
INTERNAL SUBDIVISION ROAD ALLOWANCE IN ACCORDANCE
WITH SECTIONS 22, 24 AND 606 OF THE MUNICIPAL GOVERNMENT ACT,
CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000**

WHEREAS, Council of Mackenzie County has determined that the internal subdivision road allowance, as outlined on Schedule "A" attached hereto, be subject to a road closure and sale, and

WHEREAS, notice of intention of the Council to pass a bylaw will be published in a locally circulated newspaper in accordance with the Municipal Government Act, and

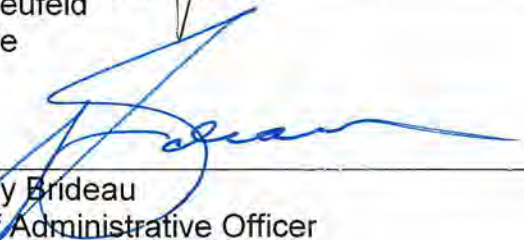
NOW THEREFORE, be it resolved that the Council of Mackenzie County does hereby close the internal subdivision road allowance described as follows, subject to the rights of access granted by other legislation or regulations:

All that portion of Internal Subdivision Road Allowance
Lying adjacent to and south of
Plan 082 5028, Block 1, Lot 1,
containing 0.65 hectares (1.606 acres) more or less
Excepting thereout all mines and minerals.

READ a first time this 11th day of July, 2011.



Bill Neufeld
Reeve



J. Roy Brideau
Chief Administrative Officer

APPROVED this 31st day of OCTOBER, 2011.



Minister of Transportation

Approval valid for 20 months.

READ a second time this ___ day of _____, 2011

READ a third time and finally passed this ___ day of _____, 2011.

Bill Neufeld
Reeve

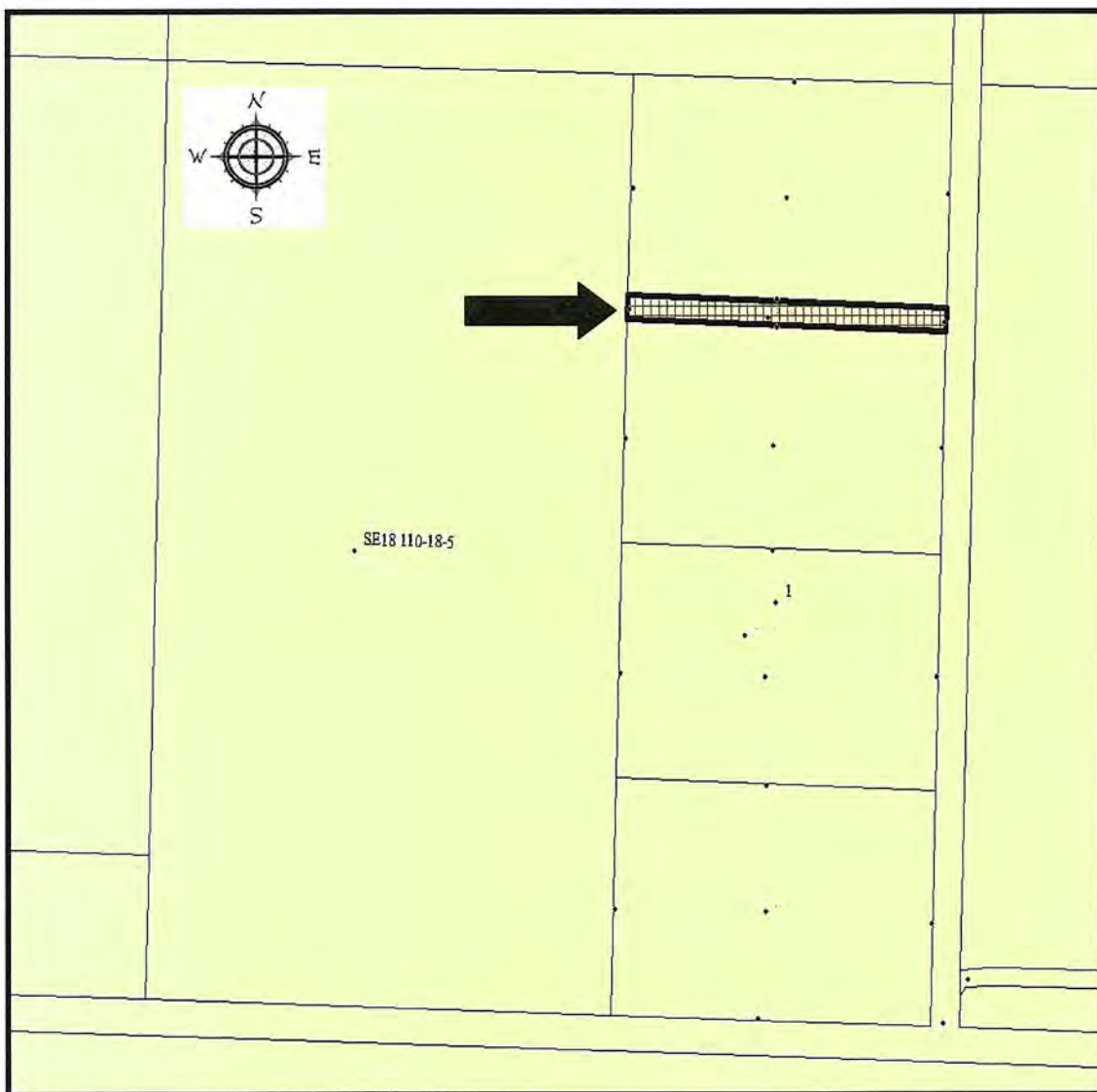
J. Roy Brideau
Chief Administrative Officer

BYLAW NO. 825-11

SCHEDULE "A"

1. That the land use designation of the following property known as:

All that portion of Internal Subdivision Road Allowance lying adjacent to and south of Plan 082 5028, Block 1, Lot 1, containing 0.65 hectares (1.606 acres) more or less, be subject to road closure and sale.





LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT <i>Leo & Lauren White</i>		
ADDRESS <i>Box 607</i>		
TOWN <i>Nigh Level AB</i>		
POSTAL CODE <i>T0H 1Z0</i>	PHONE (RES.) <i>841-8817</i>	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

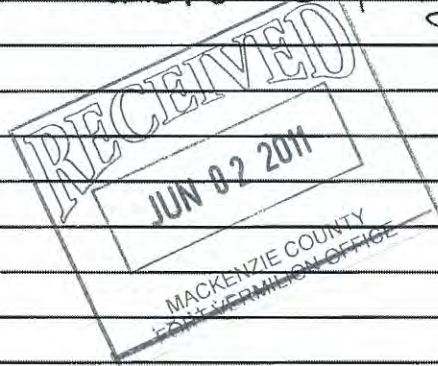
QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN	BLK	LOT
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: *Road Closure Bylaw* TO: _____

REASONS SUPPORTING PROPOSED AMENDMENT:

Closure of subdivision road as it is no longer required, 3 out of 4 lots of the subdivision are being cancelled. Road was not constructed, only designated by plan.



I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ *150.00*

RECEIPT NO. *132981*

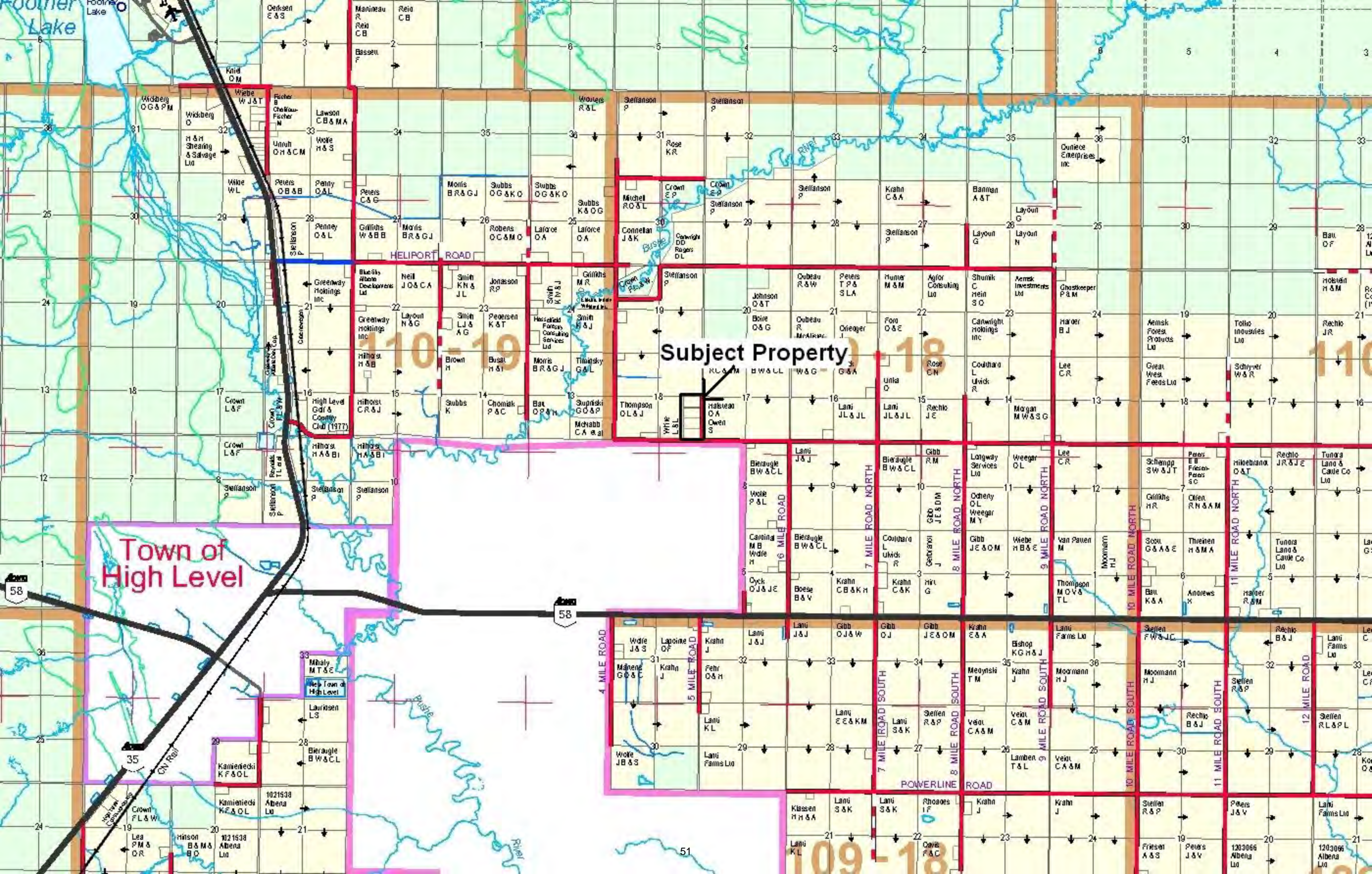
APPLICANT *[Signature]*

DATE *June 1, 2011*

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER _____

DATE _____



Subject Property

Town of High Level

110-19

118

110

109-18

58

58

35

51

Outer Lake

Roaring Lake

Widberg OG & PM

Widberg O

H & H Shearing & Salvage Ltd

Wike WL

Peters OB & B

Penny O & L

Stellanson

Greenway Holdings Inc

Greenway Holdings Inc

High Level Golf & Country Club (1977)

Crown L & F

Crown L & F

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Wiebe W J & T

Fischer B

Lawson CB & MA

Wolfe H & S

Unruh O H & C M

Penny O & L

Griffiths W & B B

Morris BR & G J

Roberts OC & M O

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2013 112 18 5

Proposed Road closure

RGE Rd 185

Proposed Plan Cancelations (3 Lots)



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 30, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Policy FIN026 Tangible Capital Assets Accounting

BACKGROUND / PROPOSAL:

Council approved Policy FIN026 Tangible Capital Assets Accounting in 2009.

OPTIONS & BENEFITS:

In order to enhance and further improve internal control over Tangible Capital Assets, Administration proposes a revision to Policy FIN026 as follows:

1. Identify the land improvements class as a separate class (included under land class currently);
2. Add a requirement to depreciate an asset in the year of its disposal (for all classes);
3. Indicate that all asset disposals shall comply with Policy FIN029 Asset Disposal;
4. Modify the procedures for asset transfers.

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That Policy FIN026 Tangible Capital Assets Accounting be amended as presented.

Author: J. Whittleton **Review Date:** _____ **CAO** _____

Mackenzie County

Title:	Tangible Capital Assets Accounting	Policy No:	FIN026
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Legislation Reference:	Municipal Government Act, section 276(1)
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Purpose

To provide guidance for the accounting for tangible capital assets.

Contents:

-
1. Regulatory Framework
 2. Asset Classes
 3. Capitalization Criteria
 4. Valuation
 5. Depreciation
 6. Acquisition, Transfer, and Disposal of Assets
 7. Other Policies Associated With Accounting For TCAs
-

Attachments:

1. NEW TCA ASSET FORM
2. ASSET TRANSFER REQUEST FORM
3. ASSET DISPOSAL REQUEST FORM

1. Regulatory Framework

The County uses the following standards and guidance, to account for Tangible Capital Assets (TCA):

- Mandatory:
1. *Public Sector Accounting Board (PSAB) 3150, 2007 & as revised / amended from time to time by the Canadian Institute of Chartered Accountants (CICA).*
 2. Other CICA standards that relate to asset accounting.

- Guidelines:
1. *Tangible Capital Assets Implementation Toolkit, 2008, Alberta Municipal Affairs.*
 2. *Guidelines on Valuations of Tangible Capital Assets for PSAB 3150, 2008, Alberta Municipal Affairs.*

2. Asset Classes

The County uses the following asset classification. This means that the County will use this classification for:

- filing documentation about assets;
- recording values in the accounting system.

Nr.	Class Title	Definition
1	Vehicles	<i>What is included (and what not), is described in the following three documents:</i> PSAB 3150 & TCA Implementation Toolkit (2008) & Guidelines on Valuations of TCA (2008) (this document deals specifically with the engineered structures)
2	Machines & Equipment (incl. graders)	
3	Buildings	
4	Recreation Boards	
5	Traffic Lights	
6	Bridges	
7	Street Lights	
8	Lands	
9	Engineered Structures: Roads	
10	Engineered Structures: Roads Related Drainage	
11	Engineered Structures: Water Treatment System	
12	Engineered Structures: Water Distribution System	
13	Engineered Structures: Wastewater System	
14	Engineered Structures: Wastewater Collection System	
15	Land Improvements	

3. Capitalization Criteria

According to PSAB 3150, Tangible capital assets are non-financial assets having physical substance that:

- are held for use in the production or supply of goods and services, for rental to others, for administrative purposes or for the development, construction, maintenance or repair of other tangible capital assets;
- have useful economic lives extending beyond an accounting period;
- are to be used on a continuing basis; and
- are not for sale in the ordinary course of operations.

Assets that (a) meet the definition of a TCA, and (b) meet the municipality's capitalization threshold (minimum dollar amount), will be capitalized as assets (put on the balance sheet), and will be subsequently depreciated over its useful life as determined at the time of the purchase.

Assets that do not meet these criteria will be treated as expenses in the year of acquisition.

The capitalization thresholds of the municipality's assets are:

Nr.	Class Title	Threshold / Criteria
1	Vehicles	\$5,000
2	Machines & Equipment (including graders)	\$5,000
3	Buildings	\$5,000
4	Recreation Boards	Depends on class (e.g.: vehicles \$5,000)
5	Traffic Lights	\$5,000 Note: Traffic lights can be considered 'group assets'. CICA defines group assets as follows: "They have a unit value below the capitalization threshold, but have a material value as a group. They are homogeneous in terms of their physical characteristics, use, and expected useful life."
6	Bridges	For acquisitions: \$5,000 For subsequent 'significant repairs', expenses over \$5,000 are capitalized (assumption is that these expenses are needed for the normal operation of the bridges and/or ensure that the originally planned service time can be reached).
7	Street Lights	\$5,000
8	Lands	For new acquisitions: \$0 (always recorded & capitalized). For any subsequent land improvements: \$5,000. Note: Only lands that have been titled to the County will be recorded as TCA asset. The County will also record recent land purchases that are in the process of being titled to the County. Untitled lands under roads are valued at \$1.
9	Roads	Engineered structures: \$5,000
10	Roads Related Drainage	
11	Water Treatment System	
12	Water Distribution System	
13	Wastewater System	
14	Wastewater Collection System	
15	Land Improvements	\$5,000

Special situation 1: purchase of multiple below-threshold assets, on one invoice

If a purchase is made of multiple small assets (each below the threshold) at the same time, then the total purchase price on the invoice will not be capitalized. The reason is that it does not concern one asset, but multiple unrelated small assets that each falls below the capitalization threshold. Example: purchasing three computers at \$2,000 each totals \$6,000. This will not be capitalized because there are three unrelated assets, each of which does not meet the threshold criteria for capitalization.

Special situation 2: one large asset, with a number of components

Significant Individual components of an asset that were acquired as part of a (one) capital asset, where the individual values are less than the threshold, are capitalized as part of the capital assets. However, the aggregated value should still exceed the capitalization threshold.

Significant individual components, of which the individual value exceeds the capitalization threshold, will be depreciated individually over the useful life of that particular component. The useful life of a component will be limited to the useful life of the larger asset should the component's use be dependant on that of the larger asset. Example: payments for a water treatment plant can well include various 'significant individual components' that require different depreciation schedules, for example machinery, building, pipes etc.

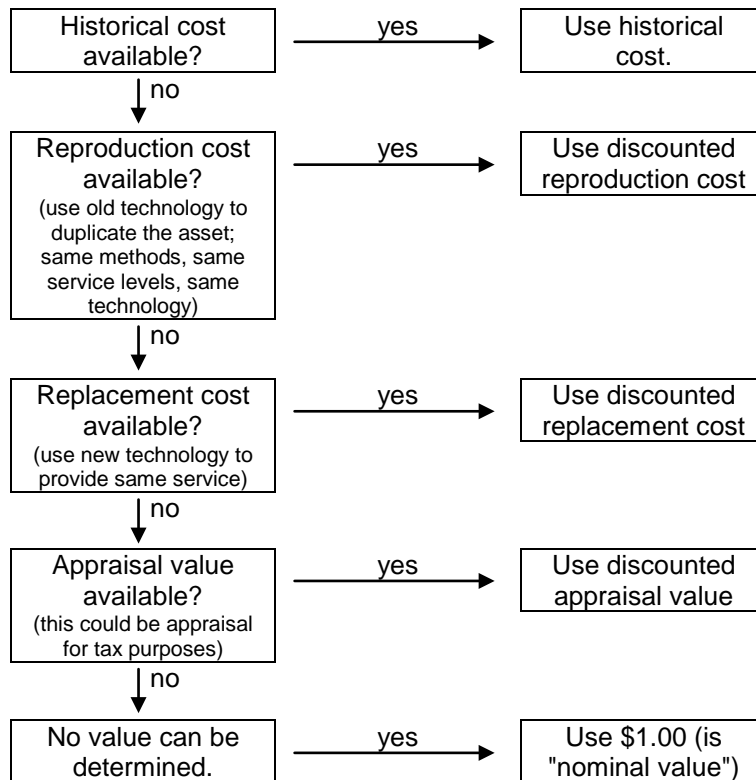
4. Valuation

4.1 General Rule: historical cost

A TCA is valued at historical 'cost'. This includes all expenditures directly attributable to bringing the asset to the location and working condition for its intended use. The cost includes the estimated cost of dismantling and removing the asset including site restoration.

4.2 Initial Valuation: Other Methods when Historical Cost is Not Available

For implementing TCA accounting in the 2009 Financial Statements, the historical cost may not be available. In that case, other valuation methods will be used. The County uses the following decision tree in those cases:



Adapted from: The OMBI Municipal Guide to Accounting for Tangible Capital Assets Version January 2, 2007.

4.3 Initial Valuation for Pre-1995 Assets

For assets that date from before January 1, 1995, the assets are treated as 'contributed assets' as required under PSAB 3150. These assets are valued at the estimated "fair value" on January 1, 1995. These estimates are obtained through one of the following values (on, or as close to January 1, 1995 as possible), and deflating back to January 1, 1995:

- market value, and where that is not available:
- reproduction cost, and where that is not available:
- replacement cost, and where that is not available:
- appraisal value, and where that is not available:
- nominal value of \$1

5. Depreciation

A TCA is depreciated on a systematic basis over its useful life. Each part of a TCA with an individual cost that meets the capitalization threshold is depreciated separately.

- Depreciation starts in the calendar year following the year in which the asset is added to the TCA registry.
- Depreciation is calculated on a straight-line basis (the linear method).
- Depreciation is limited to its expected residual value, which will be reassessed on an annual basis.
- The depreciation is charged to the departments that use the assets.
- Depreciation is **not** calculated in the year of disposal.

Guidelines for the useful life, in years:

1. Vehicles	10 years (25 years for fire trucks)
2. Equipment	5 to 15, depending on the type of equipment (see TCA Guideline for specification)
3. Buildings	50 (25 for portable buildings like trailers)
4. Recreation Boards	depends on the type of asset
5. Traffic Lights	30
6. Bridges	up to 50 years (used remaining life estimates from Alberta Transportation used)
7. Street Lights	25
8. Lands	not applicable
9. Roads	10 to 30, depending on the type of road
10. Roads Related Drainage	50
11. Water Treatment System	45
12. Water Distribution System	75
13. Wastewater Treatment System	45
14. Wastewater Collection System	75
15. Land Improvement	15 to 45, depending on the types of land improvement

6. Acquisition, Transfer, and Disposal of Assets

Finance needs to be kept informed about new assets, transfers, and disposals, in order to keep the TCA registry up to date:

Acquisitions: Have to comply with the County's Purchasing Policy (FIN021). When assets are purchased, the Director/Budget Holder must fill in a "New TCA Asset" form and send that (with supporting purchase documentation) to the Finance Department. The Finance Department will also use other sources to identify new additions (Council minutes, weekly payments, title searches etc.). The Finance Department will add the asset to the registry if the acquisition meets the TCA criteria.

Transfers: **When an asset is transferred between departments, then the asset user or the responsible Director will inform the Finance Department.**

The departments that transfer out the assets shall complete and submit the Asset Transfer Request Form to Chief Administrative Officer or Designate for approval. Chief Administrative Officer or Designate shall be responsible for approving the transfers of an asset. A copy of the approved "Asset Transfer Request Form" shall be submitted to the County's Finance Controller and the Manager/Director of the receiving department. The Finance Department will make the necessary adjustments to the TCA registry to reflect ~~this transfer~~ the transfers.

Disposals: All asset disposals have to be approved by the CAO where the historical cost or the current market value is lower than \$3,000. All other disposals have to be approved by Council. The Finance Department needs to be informed of the disposal, with supporting documentation, for two purposes: (a) to calculate any profit or loss on the sale, and (b) to make the necessary adjustments to the TCA registry and the general ledger.

All asset disposals shall be according to FIN029 Asset Disposal Policy.

Relationship with Insurance

The Finance employee maintaining the TCA registry will inform the person who is responsible for insurance of all TCA additions and disposals. The departments that acquire or dispose TCA assets shall send a copy of the New TCA Asset Form or approved Asset Disposal Request Form to the Director of Corporate Services.

7. Other Policies Associated With Accounting For TCAs

FIN021	<i>Account Code Structure</i>	Defines the structure (classification) of the County's accounting system.
FIN025	<i>Purchasing policy</i>	Provides rules for who can make purchases and what procedures are to be followed.
FIN029	<i>Asset Disposal Policy</i>	Provides a framework and guidance for the disposal of county's assets.
ADM001 to ADM003	<i>Vehicle usage, maintenance, and replacement policies</i>	Provides guidance for vehicle usage, maintenance and replacement.

	Date	Resolution Number
Approved	January 30, 2008	08-01-056
Amended	08-Dec-09	09-12-1083
Amended		

NEW TCA ASSET FORM

INFORMATION ABOUT THE NEW TCA ASSET

UNIT NUMBER:	
TYPE OF THE ASSET:	
DESCRIPTION OF THE ASSET:	
MODEL OF THE ASSET:	
SERIAL NUMBER:	
LICENSE NUMBER:	
INSURANCE NUMBER:	
DATE ACQUIRED:	
ORIGINAL COST:	
EXPECTED USEFUL LIFE:	
EXPECTED SALVAGE VALUE:	
DEPARTMENT NUMBER:	
VENDOR NAME:	
INVOICE NUMBER:	
APPROVED PROJECT CODE:	
APPROVED PROJECT NAME:	
RECEIVING DATE:	
PHYSICAL LOCATION:	
USER:	
OTHER COMMENTS:	

PREPARED BY DATE

MANAGER/DIRECTOR DATE

ASSET TRANSFER REQUEST FORM

SECTION A: INFORMATION ABOUT THE ASSET

UNIT NUMBER:	
TYPE OF THE ASSET:	
DESCRIPTION OF THE ASSET:	
SERIAL NUMBER:	
DATE ACQUIRED:	
ORIGINAL COST:	
EXPECTED USEFUL LIFE:	
DEPARTMENT NUMBER:	

SECTION B: PROPOSED TRANSFER PLAN

DATE OF THE TRANSFER:	
RECEIVING DEPARTMENT:	
REASON FOR THE TRANSFER:	
OTHER COMMENTS:	

MANAGER/DIRECTOR

DATE

SECTION C: APPROVAL OF TRANSFER

CAO

DATE

ASSET DISPOSAL REQUEST FORM

SECTION A: INFORMATION ABOUT THE DISPOSED ASSET

UNIT NUMBER:	
TYPE OF THE ASSET:	
DESCRIPTION OF THE ASSET:	
SERIAL NUMBER:	
DATE ACQUIRED:	
ORIGINAL COST:	
EXPECTED USEFUL LIFE:	
ESTIMATED FIAR VALUE:	
DISPOSING DEPARTMENT:	

SECTION B: PROPOSED DISPOSAL PLAN

ESTIMATED DATE OF DISPOSAL:	
REASON FOR DISPOSAL:	
ADVERTISEMENT PLAN:	
DISPOSAL METHOD:	
DISPOSAL VALUE:	
PURCHASER NAME:	
OTHER COMMENTS:	

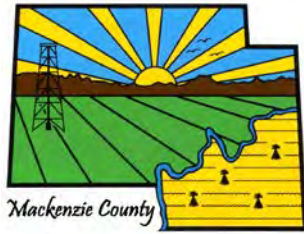
MANAGER/DIRECTOR

DATE

SECTION C: APPROVAL OF DISPOSAL

CAO

DATE



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 30, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Request to Waive a Penalty on a Utility Account

BACKGROUND / PROPOSAL:

Council was presented with a request from a customer regarding reducing his utility bill due to a water leak incident. Council passed the following motion:

That the August 2011 sewer charge for the utility account 101113.04 be reduced to the past six month's average.

OPTIONS & BENEFITS:

Please see the attached correspondence. The customer claims that he was under the understanding that no penalties will be charged while Council reviews his initial request.

The penalties were applied to the account according to the current policy. There is no provision to postpone/delay a penalty processing for utility accounts that are under investigation due to high consumption.

Please note that all utility bills indicate the due and penalty dates.

COSTS & SOURCE OF FUNDING:

Annual operating revenues

RECOMMENDED ACTION:

For discussion.

Author: J. Whittleton **Reviewed by:** _____ **CAO** _____

November 21, 2011

MacKenzie County
4511 Ave
Box 640, Fort Vermilion, AB
T0H 1N0

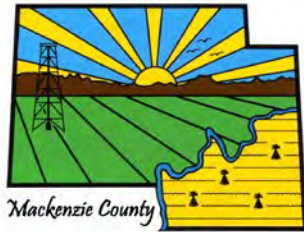
Subject: MacKenzie County Water Bill Statements dated 9/31/2011 and 10/31/2011, Account No. 101113.04 - A request for removal of penalty charges

Dear Mrs. Joulia Whittleton:

This letter is to request the removal of all penalties charged to our September and October 2011 statements (penalty charges total \$361.05). During this period we were awaiting a decision from council on water and sewer charged to our account. At no point were we informed that penalties would still be given while waiting for this decision. As a result, we believe we should not have to pay these penalties.

Regards,

Mr. & Mrs. Dana Williams



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 30, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Financial Report – October 31, 2011

BACKGROUND / PROPOSAL:

Finance department provides financial reports to Council as per policy.

OPTIONS & BENEFITS:

Please review the following financial reports for the period ended October 31, 2011:

- Investment Report
- Operating Statement
- Projects Progress Report

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the financial reports for the period ended October 31, 2011 be accepted for information.

Author: J. Whittleton **Reviewed by:** _____ **CAO** _____

Investment Report for October 2011

CHEQUING ACCOUNT on Oct 31, 2011

Bank account balance 1,743,367

INVESTMENT VALUES on Oct 31, 2011

Short term investments (EMO-0377-A) 21,671,035
 Short term T-Bill (1044265-26) 431,980
 Long term investments (EMO-0374-A) 4,687,186
26,790,201

These balances include 'market value changes'.

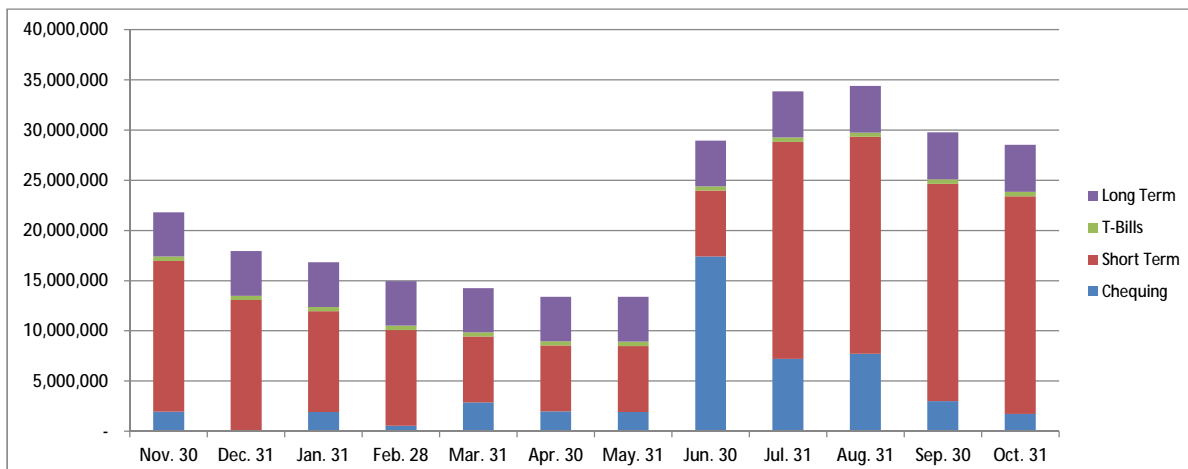
REVENUES

	Total	Short Term	Long Term
Interest received	237,632	129,165	108,467
Interest accrued	51,095	0	51,095
	288,726	129,165	159,561
Market value changes	99,589	n/a	99,589
Interest received, chequing account	40,421	40,421	n/a
Grand total revenues before investment manager fees	428,737	169,586	259,151
Deduct: investment manager fees for investments	-14,892	-4,919	-9,972
Grand total revenues after investment manager fees	413,845	164,667	249,178

Note: Since the monthly statements have not been received, the interest received, interest accrued, market value change, and investment manager fees for investment EMO-0377-A and EMO-0374-A in Oct 2011 have not been included in this report.

BALANCES IN THE VARIOUS ACCOUNTS - LAST 12 MONTHS

	Chequing	Short Term	T-Bills	Long Term	Total
Nov. 30	1,963,001	15,007,447	428,975	4,406,755	21,806,178
Dec. 31	45,463	13,026,821	429,266	4,442,639	17,944,189
Jan. 31	1,919,837	10,035,649	429,558	4,436,356	16,821,400
Feb. 28	548,728	9,546,412	429,822	4,418,076	14,943,038
Mar. 31	2,875,156	6,554,887	430,114	4,407,311	14,267,468
Apr. 30	1,973,334	6,562,166	430,397	4,435,152	13,401,049
May. 31	1,929,636	6,569,784	430,689	4,473,555	13,403,664
Jun. 30	17,395,049	6,577,895	430,972	4,531,349	28,935,265
Jul. 31	7,223,657	21,594,877	431,261	4,604,429	33,854,224
Aug. 31	7,705,389	21,620,728	431,518	4,651,678	34,409,313
Sep. 30	2,994,365	21,648,353	431,760	4,697,256	29,771,735
Oct. 31	1,743,367	21,671,035	431,980	4,687,186	28,533,568



**MACKENZIE COUNTY
STATEMENT OF OPERATIONS**

October 31, 2011

	2010 Actual	2011 Actual	2011	\$ Remaining	% Remaining
	Total	Total	Budget		
OPERATIONAL REVENUES					
Property taxes	\$30,562,572	\$29,488,626	\$29,537,661	\$49,035	0%
User fees and sales of goods	\$1,969,856	\$1,998,656	\$2,278,969	\$280,313	12%
Government transfers	\$1,711,897	\$1,251,455	\$1,111,088	(\$140,367)	-13%
Investment income (operating)	\$288,412	\$400,168	\$250,000	(\$150,168)	-60%
Penalties and costs on taxes	\$141,654	\$115,552	\$115,000	(\$552)	0%
Licenses, permits and fines	\$313,221	\$311,645	\$261,000	(\$50,645)	-19%
Rentals	\$64,542	\$67,068	\$63,087	(\$3,981)	-6%
Insurance proceeds	\$4,129	\$8,729	\$0	(\$8,729)	
Development levies	\$175,572	\$10,437	\$0	(\$10,437)	
Municipal reserve revenue	\$105,063	\$18,355	\$0	(\$18,355)	
Sale of non-TCA equipment	\$6,056	\$1,500	\$0	(\$1,500)	
Other	\$313,690	\$308,136	\$222,000	(\$86,136)	-39%
Total operating revenues	\$35,656,666	\$33,980,327	\$33,838,805	(\$141,522)	0%
OPERATIONAL EXPENSES					
Legislative	\$532,989	\$489,408	\$673,490	\$184,082	27%
Administration	\$4,643,720	\$3,789,809	\$4,563,554	\$773,745	17%
Protective services	\$1,208,480	\$545,010	\$1,114,627	\$569,616	51%
Transportation	\$12,600,850	\$5,730,767	\$12,456,761	\$6,725,994	54%
Water, sewer, solid waste disposal	\$3,949,088	\$1,680,941	\$4,409,570	\$2,728,629	62%
Public health and welfare (FCSS)	\$594,579	\$611,673	\$681,367	\$69,694	10%
Planning, development, agriculture	\$1,859,884	\$1,166,617	\$2,074,589	\$907,971	44%
Recreation and culture	\$1,423,201	\$1,107,877	\$1,568,317	\$460,440	29%
School requisitions	\$6,559,007	\$4,717,591	\$6,295,112	\$1,577,521	25%
Lodge requisitions	\$720,470	\$719,088	\$719,088	\$0	0%
Non-TCA projects	\$531,942	\$283,759	\$845,433	\$561,674	66%
Total operating expenses	\$34,624,211	\$20,842,541	\$35,401,908	\$14,559,367	41%
Excess (deficiency) before other	\$1,032,454	\$13,137,786	(\$1,563,103)	(\$14,700,889)	940%
CAPITAL REVENUES					
Government transfers for capital	\$6,337,196	\$3,654,335	\$11,497,860	\$7,843,525	68%
Other revenue for capital	\$409,699	\$44,263	\$1,481,557	\$1,437,294	97%
Proceeds from sale of TCA assets	\$1,160,660	\$1,003,616	\$1,001,040	(\$2,576)	0%
	\$7,907,555	\$4,702,213	\$13,980,457	\$9,278,244	66%
EXCESS (DEFICIENCY) - PSAB Model	\$8,940,009	\$17,840,000	\$12,417,354	(\$5,422,646)	-44%
Convert to local government model					
Remove non-cash transactions	\$6,917,067	\$0	\$5,416,045	\$5,416,045	100%
Remove revenue for capital projects	(\$7,907,555)	(\$4,702,213)	(\$13,980,457)	(\$9,278,244)	66%
Long term debt principle	\$1,709,972	\$1,017,255	\$2,121,536	\$1,104,281	52%
Transfers to/from reserves	\$6,189,549	\$0	\$1,731,406	\$1,731,406	100%
EXCESS (DEFICIENCY) - LG Model	\$50,000	\$12,120,532	\$0	(\$12,120,532)	

Mackenzie County
Summary of All Units
For the Ten Months Ending October 31, 2011

	2010 Actual	2011 Actual	2011	\$ Remaining	% Remaining
	Total	Total	Budget		
OPERATING REVENUES					
100-Taxation	\$30,266,880	\$29,249,181	\$29,286,003	\$36,822	0%
124-Frontage	\$297,071	\$239,445	\$265,273	\$25,828	10%
420-Sales of goods and services	\$200,071	\$267,438	\$140,297	(\$127,141)	-91%
421-Sale of water - metered	\$1,377,509	\$1,274,346	\$1,671,580	\$397,234	24%
422-Sale of water - bulk	\$392,276	\$456,873	\$467,092	\$10,219	2%
424-Sale of land	\$45,989	\$13,922	\$0	(\$13,922)	
510-Penalties on taxes	\$141,654	\$115,552	\$115,000	(\$552)	0%
511-Penalties of AR and utilities	\$33,618	\$29,702	\$25,000	(\$4,702)	-19%
520-Licenses and permits	\$10,416	\$10,964	\$12,000	\$1,036	9%
521-Offsite levy	\$175,572	\$10,437	\$0	(\$10,437)	
522-Municipal reserve revenue	\$105,063	\$18,355	\$0	(\$18,355)	
526-Safety code permits	\$217,197	\$237,088	\$185,000	(\$52,088)	-28%
525-Subdivision fees	\$17,260	\$33,974	\$22,000	(\$11,974)	-54%
530-Fines	\$70,900	\$26,198	\$35,000	\$8,802	25%
531-Safety code fees	(\$2,552)	\$3,422	\$7,000	\$3,578	51%
550-Interest revenue	\$364,617	\$301,584	\$250,000	(\$51,584)	-21%
551-Market value changes	(\$76,205)	\$98,583	\$0	(\$98,583)	
560-Rental and lease revenue	\$64,542	\$67,068	\$63,087	(\$3,981)	-6%
570-Insurance proceeds	\$4,129	\$8,729	\$0	(\$8,729)	
592-Well drilling revenue	\$24,764	\$10,356	\$15,000	\$4,644	31%
597-Other revenue	\$187,582	\$181,630	\$182,000	\$370	0%
598-Community aggregate levy	\$21,738	\$72,526	\$0	(\$72,526)	
630-Sale of non-TCA equipment	\$6,056	\$1,500	\$0	(\$1,500)	
830-Federal grants	\$50,369	\$0	\$0	\$0	
840-Provincial grants	\$1,661,529	\$1,251,455	\$1,111,088	(\$140,367)	-13%
990-Over/under tax collections	(\$1,379)	\$0	(\$13,615)	(\$13,615)	100%
TOTAL REVENUE	\$35,656,666	\$33,980,327	\$33,838,805	(\$141,522)	0%
OPERATING EXPENSES					
110-Wages and salaries	\$4,225,141	\$3,752,161	\$5,100,287	\$1,348,127	26%
132-Benefits	\$668,109	\$659,873	\$861,658	\$201,785	23%
136-WCB contributions	\$28,434	\$29,848	\$38,924	\$9,075	23%
142-Recruiting	\$25,352	\$13,782	\$20,000	\$6,218	31%
150-Isolation cost	\$60,546	\$42,962	\$48,000	\$5,038	10%
151-Honoraria	\$363,509	\$422,008	\$530,700	\$108,692	20%
211-Travel and subsistence	\$301,782	\$213,404	\$287,832	\$74,428	26%
212-Promotional expense	\$26,374	\$5,212	\$20,606	\$15,394	75%
214-Memberships & conference fees	\$88,342	\$73,207	\$92,045	\$18,838	20%
215-Freight	\$88,810	\$50,145	\$105,760	\$55,615	53%
216-Postage	\$32,809	\$17,698	\$38,020	\$20,322	53%
217-Telephone	\$185,125	\$137,706	\$181,608	\$43,902	24%
221-Advertising	\$46,351	\$45,822	\$58,510	\$12,688	22%
223-Subscriptions and publications	\$3,716	\$3,655	\$7,510	\$3,855	51%
231-Audit fee	\$60,941	\$26,680	\$54,690	\$28,010	51%
232-Legal fee	\$101,473	\$125,598	\$56,000	(\$69,598)	-124%
233-Engineering consulting	\$97,915	\$35,028	\$100,000	\$64,972	65%
235-Professional fee	\$1,188,854	\$924,136	\$1,234,792	\$310,656	25%
236-Enhanced policing fee	\$143,985	\$152,846	\$325,000	\$172,154	53%
239-Training and education	\$33,765	\$19,411	\$99,923	\$80,512	81%
242-Computer programming	\$32,036	\$60,654	\$39,466	(\$21,188)	-54%
251-Repair & maintenance - bridges	\$98,498	\$77,240	\$170,000	\$92,760	55%
252-Repair & maintenance - buildings	\$147,223	\$94,858	\$189,420	\$94,562	50%
253-Repair & maintenance - equipment	\$195,382	\$187,597	\$226,000	\$38,403	17%
255-Repair & maintenance - vehicles	\$114,545	\$59,961	\$105,200	\$45,239	43%
258-Contract graders	\$176,971	\$97,786	\$135,000	\$37,214	28%
259-Repair & maintenance - structural	\$1,828,068	\$660,088	\$1,614,703	\$954,615	59%
261-Ice bridge construction	\$71,338	\$72,172	\$100,000	\$27,828	28%
262-Rental - building and land	\$94,877	\$36,428	\$27,250	(\$9,178)	-34%
263-Rental - vehicle and equipment	\$130,951	\$68,432	\$74,035	\$5,603	8%
266-Communications	\$61,749	\$56,870	\$62,250	\$5,380	9%
271-Licenses and permits	\$3,414	\$2,997	\$11,039	\$8,042	73%
272-Damage claims	\$20,555	\$1,000	\$10,000	\$9,000	90%
273-Taxes	\$17,089	\$13,382	\$17,000	\$3,618	21%
274-Insurance	\$290,152	\$162,817	\$280,126	\$117,309	42%
342-Assessor fees	\$234,504	\$180,596	\$234,360	\$53,764	23%
290-Election cost	\$6,113	\$0	\$1,500	\$1,500	100%
511-Goods and supplies	\$775,704	\$466,976	\$802,640	\$335,664	42%
521-Fuel and oil	\$570,868	\$515,441	\$604,700	\$89,259	15%
531-Chemicals and salt	\$154,210	\$121,245	\$295,050	\$173,805	59%

	2010 Actual	2011 Actual	2011	\$ Remaining	% Remaining
	Total	Total	Budget		
532-Dust control	\$665,954	\$323,391	\$350,000	\$26,609	8%
533-Grader blades	\$142,405	\$132,593	\$145,000	\$12,407	9%
534-Gravel (apply; supply and apply)	\$1,539,505	\$1,062,089	\$2,836,625	\$1,774,536	63%
535-Gravel reclamation cost	\$179,512	\$0	\$50,000	\$50,000	100%
543-Natural gas	\$115,773	\$84,525	\$127,100	\$42,575	33%
544-Electrical power	\$480,575	\$455,260	\$473,000	\$17,740	4%
710-Grants to local governments	\$1,948,168	\$1,598,790	\$1,600,000	\$1,210	0%
735-Grants to other organizations	\$1,481,052	\$1,422,195	\$1,637,496	\$215,301	13%
747-School requisition	\$6,559,007	\$4,717,591	\$6,295,112	\$1,577,521	25%
750-Lodge requisition	\$720,470	\$719,088	\$719,088	\$0	0%
800-Emergency Expenses	\$0	\$2,062	\$0	(\$2,062)	
810-Interest and service charges	\$20,762	\$26,183	\$20,000	(\$6,183)	-31%
831-Interest - long term debt	\$449,220	\$277,569	\$556,404	\$278,835	50%
921-Bad debt expense	\$13,752	\$139	\$9,000	\$8,861	98%
922-Tax cancellation/write-off	\$59,038	\$49,586	\$60,000	\$10,414	17%
992-Cost of land sold	\$4,429	\$0	\$0	\$0	
993-NBV value of disposed TCA	\$739,005	\$0	\$0	\$0	
994-Change in inventory	\$167,356	\$0	(\$1,014,139)	(\$1,014,139)	100%
995-Depreciation of TCA	\$6,010,706	\$0	\$6,430,184	\$6,430,184	100%
TOTAL	\$34,092,270	\$20,558,782	\$34,556,475	\$13,997,693	41%
Non-TCA projects	\$531,942	\$283,759	\$845,433	\$561,674	66%
TOTAL EXPENSES	\$34,624,211	\$20,842,541	\$35,401,908	\$14,559,367	41%
EXCESS (DEFICIENCY)	\$1,032,454	\$13,137,786	(\$1,563,103)	(\$14,700,889)	940%
OTHER					
830-Federal transfers for capital	\$1,005,031	\$18,011	\$4,500,000	\$4,481,989	100%
840-Provincial transfers for capital	\$5,332,166	\$3,636,324	\$6,997,860	\$3,361,536	48%
575-Contributed TCA	\$334,140	\$39,463	\$0	(\$39,463)	
597-Other capital revenue	\$75,559	\$4,800	\$1,481,557	\$1,476,757	100%
630-Proceeds of sold TCA asset	\$987,562	\$972,147	\$1,001,040	\$28,893	3%
631-Proceeds of traded-in TCA assets	\$173,098	\$31,469	\$0	(\$31,469)	
	\$7,907,555	\$4,702,213	\$13,980,457	\$9,278,244	66%
EXCESS (DEFICIENCY) - PS MODEL	\$8,940,009	\$17,840,000	\$12,417,354	(\$5,422,646)	-44%
CONVERT TO LG INCOME STATEMENT					
Remove non-cash transactions associated with PSAB changes					
993-NBV value of disposed TCA	\$739,005	\$0	\$0	\$0	
994-Change in inventory	\$167,356	\$0	(\$1,014,139)	(\$1,014,139)	100%
995-Amortization of TCA	\$6,010,706	\$0	\$6,430,184	\$6,430,184	100%
Remove TCA revenues					
Total of OTHER per above	(\$7,907,555)	(\$4,702,213)	(\$13,980,457)	(\$9,278,244)	66%
Add LTD principle paid					
832-Principle Payments	\$1,709,972	\$1,017,255	\$2,121,536	\$1,104,281	52%
Add/Deduct LG model TF to/from reserves					
920-Contribution from Capital Reserve	(\$159,615)	\$0	\$0	\$0	
930-Contributions from Operating Reserve	(\$485,667)	\$0	(\$398,295)	(\$398,295)	100%
940-Contribution from Capital Reserve	(\$143,858)	\$0	\$0	\$0	
762-Contribution to Capital (funding TCA projects)	\$2,913,988	\$0	\$524,701	\$524,701	100%
763-Contribution to Capital Reserves	\$2,555,394	\$0	\$1,435,000	\$1,435,000	100%
764-Contribution to Operating Reserves	\$1,509,306	\$0	\$170,000	\$170,000	100%
EXCESS (DEFICIENCY) - LG MODEL	\$50,000	\$12,120,532	\$0	(\$12,120,532)	

Project Progress Report

Project Name	Total costs	Costs in prior years	Costs in current year up to Oct 31, 2011	2011 Budget	2011 Budget Remaining on Oct 31, 2011	Status Update on Oct 31, 2011	Percentage of Completion (%)
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Administration Department

ZA-Distance Communication & Training	0	0	0	10,000	10,000	On Hold	0%
FV Building Alarm System (CF)	0	0	0	13,128	13,128	The internal keyless entry fixtures are being installed, and we are obtaining quotes for the alarm system.	
La Crete Office Building (CF)	3,066,793	3,061,358	5,435	35,000	29,565	The boardroom table has been ordered, and we are searching for the options for the smoke and fire alarms.	20%
Zama Multi-Use Facility (CF)	3,041,149	3,031,416	9,733	15,000	5,267	Completed	100%
Virtual City Hall (CF)	15,585	15,585	0	4,415	4,415	The implementation schedule is being reviewed.	10%
Fort Vermilion Corporate Office (CF)	1,641,816	474,288	1,167,528	1,120,151	(47,377)	The final inspection has been done, and correcting minor deficiencies is in process.	99%
La Crete Library Building (CF)	3,400	1,950	1,450	3,050	1,600	The conceptual drawings has been completed.	80%
Land Purchase in the Hamlet of Zama (CF)	115,000	0	115,000	140,000	25,000	The title transfers to Mackenzie County is complete.	100%
FV-Records Management System	58,500	0	58,500	85,000	26,500	Completed.	100%
LC-County Sign	2,755	0	2,755	20,000	17,245	Construction underway	90%
Handi-van replacement (La Crete)	74,047	0	74,047	83,000	8,953	Completed	100%
Land Purchases from AB SRD	53	0	53	245,000	244,947	In progress	0%
Xerox Replacement (La Crete)	49,999	0	49,999	50,000	1	Completed.	100%
County's CAO House Capital Repairs	0	0	11,945	65,000	53,055	In progress	70%
<i>Total department 12</i>			1,496,445	1,888,744	392,299		

Fire Department

LC-Jaws of Life Equipment	33,000	0	33,000	33,000	0	Completed	100%
Tompkins Fire Hall Construction (CF)	429,969	83,681	346,288	482,850	136,562	The construction will be completed at end of August or beginning of September.	35%
LC-Paging System	0	0	0	24,370	24,370	On Hold	0%
LC-Trailer	6,575	0	6,575	6,600	25	Completed	100%
LC-Furniture/Fixtures for Blue Hills Fire hall	0	0	0	40,000	40,000	On hold until Fire Hall nears completion	0%
LC - Fire Tanker	0	0	0	316,347	316,347	Tenders closed. Council will decide on Sep. 13, 2011	10%
<i>Total department 23</i>			385,863	\$903,167	517,304		

Project Name	Total costs	Costs in prior years	Costs in current year up to Oct 31, 2011	2011 Budget	2011 Budget Remaining on Oct 31, 2011	Status Update on Oct 31, 2011	Percentage of Completion (%)
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Ambulance Services Department

	0	0	0	0	0		
<i>Total department 25</i>			0	\$0	0		

Transportation Department

LC 98th Avenue - Urban Standard (CF)	3,654,991	3,654,991	0	25,000	25,000	Completed	100%
FV-550 Truck	51,843	0	51,843	56,781	4,938	Completed	100%
FV-Backhoe Buy Out	75,827	0	75,827	75,000	(827)	Completed	100%
FV-1 3/4 ton Crew Cab Trucks	28,226	0	28,226	35,000	6,774	Completed	100%
FV-Bobcat	37,981	0	37,981	38,272	291	Completed	100%
Grader Replacement	1,693,433	0	1,693,433	1,690,000	(3,433)	Completed	100%
FV-Sweeper for Wheel Loader	0	0	0	27,860	27,860	Funds are not required. This was purchased as part of the tractor project.	100%
FV-Oil Containment Tank	4,281	0	4,281	7,000	2,719	Completed	100%
FV-Front Plow for Unit 2252	0	0	0	6,300	6,300	Funds are not required. This was purchased as part of the tractor project.	100%
FV-Tractor	98,400	0	98,400	120,000	21,600	Completed	100%
North & South - Road Reconstruction & New Road Construction Requests	222,409	0	222,409	1,000,000	777,591	Three of eight were completed. Four are in progress. One is not started.	50%
LC-Bobcat	37,981	0	37,981	38,272	291	Completed	100%
High Level East Drainage (CF)	252,545	78,730	173,815	570,065	396,250	Completed. Final inspection was on Nov 10, 2011.	100%
HL Rural - Reconstruction of TWP Rd 110-2 (4 miles) (CF)	93,226	88,701	4,525	61,299	56,774	Completed	100%
LC-Filter Cart	0	0	0	5,000	5,000	Obtaining quotes	0%
LC 102 Str & 92 Ave curb, gutter & sidewalk (CF)	1,711,394	1,711,394	0	10,000	10,000	Completed	100%
LC-Mechanic Service Truck	69,918	0	69,918	70,000	82	Completed	100%
Zama Bears paw Crescent (CF)	511,261	511,261	0	30,633	30,633	Working on Ditches	0%
LC-Conveyor	35,010	0	35,010	38,000	2,990	On order	10%
Fort Vermilion River Road Reconstruction (CF)	1,139,898	1,130,974	8,924	10,000	1,076	Completed. Waiting for the invoice for line painting.	0%
LC-Truck	34,847	0	34,847	35,000	153	Completed	100%
LC-100th Avenue (West of ATB Financial)	931,405	0	931,405	1,208,000	276,595	Base and paving were completed. Driveways and cleanup are required.	50%
Road Construction Request (CF)	201,324	183,924	17,400	66,076	48,676	Reviewing options	0%
LC-Recreation Centre Storm Sewers	0	0	0	0	0	Canceled at May 29 2011 Council meeting	0%

Project Name	Total costs	Costs in prior years	Costs in current year up to Oct 31, 2011	2011 Budget	2011 Budget Remaining on Oct 31, 2011	Status Update on Oct 31, 2011	Percentage of Completion (%)
LC-Pressure Washer	16,320	0	16,320	14,700	(1,620)	Completed	100%
Zama - Truck Box Sander (CF)	0	0	0	15,000	15,000	On Hold	0%
Zama - Water Tank (CF)	6,213	3,684	2,529	3,995	1,466	Completed	100%
Apache Road - Pull Out Area (CF)	0	0	0	50,000	50,000	On Hold	0%
LC-Cold Storage Shed/Tool Crib	723	0	723	70,000	69,277	In progress	25%
LC-PW Shop Fence	29,520	0	29,520	29,520	0	Completed	100%
ZA-Paving Cornerstone Parking Lot	18,152	0	18,152	0	(18,152)	Postponed by Council motion 11-09-764.	0%
ZA-Hamlet Entrance Beautification Project	0	0	0	10,000	10,000	Planning Stage	0%
ZA-Grass Seeder and Disc Unit	2,995	0	2,995	11,274	8,279	Part of purchase was made.	0%
ZA-Vehicle (PW)	33,767	0	33,767	35,000	1,233	Completed	100%
ZA-Mower	14,119	0	14,119	17,730	3,611	Completed	100%
Rocky Lane Road Reconstruction (CF)	289,210	289,210	0	10,790	10,790	On hold	0%
AJA Friesen Road Reconstruction (CF)	1,478,903	971,751	507,152	593,168	86,016	Final inspection has been done. Cleanup is required.	80%
LC 100th Ave Reconstruction - CAMRIF (BCF) (CF)	1,400,395	1,350,070	50,325	10,000	(40,325)	Completed	100%
RV Park Road (La Crete) (CF)	67,193	0	67,193	120,000	52,807	In Progress	60%
Zama Access Road (Paving)	0	0	0	6,000,000	6,000,000	In process of selecting an engineering firm to proceed with design and tender.	1%
Highway 88 Connector (Paving)	12,172	0	12,172	18,000,000	17,987,828	Waiting on funding application reply	1%
Grader Shelter Insullation and Gas Heating (Rocky Lane)	8,400	0	8,400	18,000	9,600	Obtining quotes.	10%
FV Doors for the Storage Shed	0	0	0	8,000	8,000	Investigating options.	10%
<i>Total department 32</i>			4,289,593	\$30,240,735	25,951,142		

Airport Department

La Crete Airport (CF)	2,650,700	2,642,916	7,784	50,000	42,216	Fencing to begin late September.	95%
Fort Vermilion Airport (CF)	1,350,566	1,344,632	5,934	35,000	29,066	Tree removal complete. Awaiting commisioning of PAPI lights and the invoice.	95%
Zama Airport (Helipad) (CF)	33,079	0	33,079	0	(33,079)	Canceled by Council motion 11-09-764.	0%
<i>Total department 33</i>			46,797	\$85,000	38,203		

Project Name	Total costs	Costs in prior years	Costs in current year up to Oct 31, 2011	2011 Budget	2011 Budget Remaining on Oct 31, 2011	Status Update on Oct 31, 2011	Percentage of Completion (%)
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Water Treatment & Distribution Department

FV-Computrol Card Reader	0	0	0	10,000	10,000	In progress. Quotes were received.	50%
Zama Water Treatment Plant (CF)	13,496,149	13,489,974	6,175	29,377	23,202	Completed	100%
FV-Master Meter Update	0	0	0	30,000	30,000	In progress	10%
FV WTP - Lab Renovation & Equipment (CF)	13,521	3,723	9,798	12,277	2,480	Completed	100%
FV WTP - Upgrades (CF)	11,915	0	11,915	30,000	18,085	Completed	100%
ZA-Master Meter Update	20,035	0	20,035	20,000	(35)	In progress	50%
Raw Water Truck Fill - Zama (CF)	0	0	0	0	0	Canceled by Council motion 11-09-764	0%
ZA-Computrol Card Reader	0	0	0	11,500	11,500	Engineering Phase	0%
ZA-Distribution Pump	0	0	0	0	0	Canceled by Council motion 11-09-764	0%
LC-Hydrant Replace Program	0	0	0	100,000	100,000	In progress	25%
LC-Filter Media	36,188	0	36,188	140,000	103,812	Implementing an alternative treatment process which will not require media replacement	25%
FV WTP - Capacity & Expansion Assessment	4,810	0	4,810	50,000	45,190	Engineering assessment in progress	5%
Rural Water - Phase I (CF)	3,242,170	752,764	2,489,406	2,768,205	278,799	In progress	50%
<i>Total department 41</i>			2,578,325	\$3,201,359	623,034		

Sewer Disposal Department

ZA-Lift Station Pumps	22,317	0	22,317	0	(22,317)	Postponed by Council motion 11-09-764	0%
ZA-S-Curve Sewer Services (East Side)	2,544	0	2,544	50,000	47,456	On hold	0%
North Point Subdivision Lift station	103,600	3,600	100,000	632,400	532,400	Final inspection required	80%
<i>Total department 42</i>			124,861	\$682,400	557,539		

Solid Waste Disposal

1 - 40 yd bin and 2 - 30 yd bins	0	0	0	24,674	24,674	Bins are on order	10%
Land Purchase (NW 11-104-17-W5) (Tompkins Waste Transfer Station)	0	0	0	39,000	39,000	In progress	0%
<i>Total department 43</i>			0	\$63,674	63,674		

Project Name	Total costs	Costs in prior years	Costs in current year up to Oct 31, 2011	2011 Budget	2011 Budget Remaining on Oct 31, 2011	Status Update on Oct 31, 2011	Percentage of Completion (%)
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Planning & Development Department

LC-Plotter	0	0	0	7,200	7,200	Complete	100%
<i>Total department 61</i>			0	\$7,200	7,200		

Agricultural Services Department

Blue Hills Drainage Study (CF)	0	0	0	10,105	10,105	the ASB hasn't decided what action to take.	0%
<i>Total department 63</i>			0	\$10,105	10,105		

Subdivision Department

ZA-Residential Subdivision	0	0	0	75,000	75,000		0%
<i>Total department 66</i>			0	\$75,000	75,000		

Recreation Department

Fort Vermilion Arena - Dressing Rooms (CF)	267,850	267,850	0	7,180	7,180	Near completion.	95%
Fort Vermilion Recreation Board (CF)	25,371	16,581	8,790	39,419	30,629		0%
La Crete Recreation Board (CF)	108,464	61,358	47,106	88,642	41,536		
La Crete Ball Park (CF)	78,925	0	78,925	123,518	44,593		0%
FV Walking Trail	48,184	0	48,184	48,184	(0)	The work was completed in 2010.	100%
Zama Recreation Board (CF)	0	0	0	96,000	96,000		0%
<i>Total department 71</i>			183,006	\$402,943	219,937		

Parks & Playgrounds Department

ZA-Park Landscaping	2,317	0	2,317	10,000	7,683	In Progress	
LC-La Crete Walking Trails Overlay	0	0	0	70,400	70,400	Completed. Awaiting the invoice.	100%
Water Spray Park (Fort Vermilion) (CF)	0	0	0	80,000	80,000	Project on hold	0%

Project Name	Total costs	Costs in prior years	Costs in current year up to Oct 31, 2011	2011 Budget	2011 Budget Remaining on Oct 31, 2011	Status Update on Oct 31, 2011	Percentage of Completion (%)
Wadlin Lake Beach Construction	447	0	447	44,710	44,263	To be done this fall	0%
Zama Community Park Expansion (CF)	345,692	334,276	11,416	9,825	(1,591)	Completed - Landscaping to be done	100%
LC-Bobcat Tool cat	44,883	0	44,883	45,000	117	Completed	100%
LC-Lawn Mower	17,419	0	17,419	19,494	2,075	Completed	100%
LC-Dump Trailer	12,685	0	12,685	11,000	(1,685)	Completed	100%
FV - Mackenzie Park - Basketball Concrete Pad	0	0	0	21,000	21,000	Completed. Awaiting the final invoice.	100%
LC-LC Arena Swing Set	4,303	0	4,303	5,000	697	Completed. Awaiting the invoice.	100%
RV Dump - Hutch Lake (CF)	0	0	0	6,600	6,600	Completed.	100%
La Crete - Water Spray Park (CF)	0	0	0	60,000	60,000	Under review	0%
LC-LC Hill Park Concrete Toilet	4	0	4	18,320	18,316	Re-scheduled for third week in September	0%
LC-108 Street Park Fence & Lighting	4,775	0	4,775	16,850	12,075	Fencing complete	50%
Machesis Lake-Caretaker Site Expansion	0	0	0	5,000	5,000	Completed	100%
Hutch Lake - Shelter & Playground Equipment	0	0	0	40,000	40,000	Added by motion 11-09-754 with funding coming from AB Parks & Recreation	0%
Hutch Lake - Stairs	16,100	0	16,100	20,540	4,441	Construction to commence mid - September.	10%
<i>Total department 72</i>			114,349	\$483,739	369,391		

TOTAL 2011 Capital Projects			9,219,238	38,044,066	28,824,828
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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 30, 2011
Presented By:	J. Roy Brideau, Chief Administrative Officer
Title:	December Council Meeting Date

BACKGROUND / PROPOSAL:

As a result of scheduling conflicts it has been recommended to change the December Council meeting to Monday, December 12, 2011.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the December 13, 2011 Council meeting be changed to Monday, December 12, 2011.

Author: C. Gabriel **Review by:** _____ **CAO** _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 30, 2011
Presented By:	J. Roy Brideau, Chief Administrative Officer
Title:	Member at Large Appointments

BACKGROUND / PROPOSAL:

The following Member at Large positions were re-advertised with a closing date of November 15, 2011.

- Assessment Review Board – 2 positions
- Mackenzie Housing Management Board – 1 position
- Subdivision & Development Appeal Board – 1 position

Three applications were received for the Mackenzie Housing Management Board (copies of their application forms will be provided under separate cover):

- Wally Schroeder (La Crete)
- Jack Eccles (La Crete)
- Reuben Derksen (La Crete)

No applications were received the Assessment Review Board or Subdivision & Development Appeal Board positions.

OPTIONS & BENEFITS:

Appoint one member to the Mackenzie Housing Management Board.

Continue to advertise the remaining positions.

Author: C. Gabriel Review by: _____ CAO _____

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That _____ be appointed to the Mackenzie Housing Management Board for a one year term ending October 2012.

Author: C. Gabriel Review by: _____ CAO _____



MACKENZIE COUNTY
SEEKS APPLICATIONS FOR APPOINTMENTS TO
VARIOUS BOARDS

ASSESSMENT REVIEW BOARD – 2 Positions

Mackenzie County is seeking applications to fill two (2) positions from the public at large, on the Assessment Review Board. Appointments to the Board are for either a two or three-year term.

The responsibility of the Board is to hear matters relating to assessment complaints. A Local Assessment Review Board hears complaints about residential property with 3 or less dwelling units, farm land or matters shown on a tax notice. A Composite Assessment Review Board hears complaints about residential property with 4 or more dwelling units or non-residential property.

Individuals appointed to this Board must successfully complete a training program set or approved by the Minister. Assessors, employees of the municipality, or agents are ineligible to apply.

MACKENZIE HOUSING MANAGEMENT BOARD – 1 Position

Mackenzie County is seeking applications to fill one (1) position from the public at large, on the Mackenzie Housing Management Board. This position will represent the La Crete area. Appointments to the Board are for a one-year term.

It is the responsibility of the Mackenzie Housing Management Board to manage community and senior housing in the region. The Board meets once every month, plus additional meetings as necessary.

SUBDIVISION AND DEVELOPMENT APPEAL BOARD – 1 Position

Mackenzie County is seeking applications to fill one (1) position from the public at large, on the Subdivision and Development Appeal Board. Appointments to the Board are for a one-year term.

It is the responsibility of the Subdivision and Development Appeal Board to hear all information relating to a subdivision or development appeal at the local level. The Board meets as necessary to hear appeals of subdivisions and development.

All appointments will be made by County Council. Members-at-large, appointed to council committees, are paid a per diem according to the current Honorarium and Expense bylaw.

To apply, please complete the **Member at Large Application Form** (available at any County Office or on our website) and forward to:

Carol Gabriel, Executive Assistant
Mackenzie County
P.O. Box 640, Fort Vermilion, AB T0H 1N0
cgabriel@mackenziecounty.com
Phone: 780.927.3718 Fax: 780.927.4266

In order to qualify, you must be a taxpayer of Mackenzie County

and be at least 18 years of age. Must be able to attend day meetings.

Deadline for applications is Tuesday, November 15, 2011.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 30, 2011
Presented By:	J. Roy Brideau, Chief Administrative Officer
Title:	Northern Alberta Development Council

BACKGROUND / PROPOSAL:

The Northern Alberta Development Council (NADC) is inviting nominations for new council members. Please see the attached correspondence from the NADC.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

Honorariums and expenses paid by the NADC

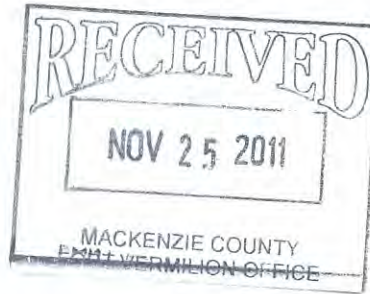
RECOMMENDED ACTION:

For discussion.

Author: C. Gabriel **Review by:** _____ **CAO** _____



206 Provincial Building
9621-96 Avenue
Bag 900-14
Peace River, Alberta
Canada T8S 1T4
Telephone (780) 624-6274
Fax (780) 624-6184
nadc.council@gov.ab.ca
www.nadc.gov.ab.ca



November 18, 2011

Bill Neufeld
Reeve
Mackenzie County
Box 640
Fort Vermilion, AB T0H 1N0

Dear Mr. Neufeld:

The Northern Alberta Development Council (NADC) is inviting nominations for new council members effective April 1st, 2012. We are looking for dynamic community and business leaders who have an understanding of rural, northern and regional development, have a demonstrated leadership capacity and display a true commitment to the north.

The NADC takes a leadership role in identifying key opportunities and challenges facing the region, provides advice to the government on northern issues as well as coordinating cross government northern initiatives. Council members have a wide range of interests and backgrounds and represent the north as a whole. We are seeking candidates with experience or expertise in one or more of the following areas: industry, human services, municipal governance, tourism, forestry, agriculture and/or post-secondary education.

Council membership involves participation in approximately four NADC meetings each year, occasional time working on committees and travel throughout the north and to Edmonton. Members can expect a commitment of about 12 to 15 days spread throughout the year. Members receive an honorarium and are reimbursed for expenses.

If you or a member of your council wish to be considered for a position on council and an opportunity to advance the north, please send your resume and a letter outlining your community involvement, interest and qualifications to our Peace River office. The deadline for applications is December 9th, 2012.

For further information please contact Dan Dibbelt at (780) 624-6274 (toll-free by first dialing 310-0000). I look forward to hearing from you.

Sincerely,

A handwritten signature in black ink, appearing to read "Dan Dibbelt".

Dan Dibbelt
Executive Director
Northern Alberta Development Council





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 30, 2011
Presented By:	J. Roy Brideau, Chief Administrative Officer
Title:	Leading the North Conference

BACKGROUND / PROPOSAL:

A Leading the North Conference in partnership with the Northern Alberta Development Council is being held in Fort McMurray from January 25 – 27, 2012. See attached for more information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

Early Bird Registration Fee - \$215.00 plus GST
Honorariums and Expenses
To be funded from the 2012 Operating Budget.

RECOMMENDED ACTION:

That the following Councillors be authorized to attend the Leading the North Conference in Fort McMurray, AB on January 25 - 27, 2012.

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-
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Author: C. Gabriel Review by: _____ CAO _____



Fort McMurray - Wood Buffalo Welcomes You...

**Leading the North Conference
In partnership with NADC**

January 25 - 27, 2012



[Home](#) | [Register](#) | [Hotel](#) | [Schedule](#) | [Speakers](#) | [Hosts](#) | [Sponsorships](#) | [Partners](#) | [Get Here!](#)

<p>DAY 1</p> <p style="text-align: center;">Wednesday, January 25, 2012</p> <p style="text-align: center;">MacDonald Island Park</p>	
<p>5:15 pm, 5:30 pm and 6:00 pm</p>	<p>Bus Transportation</p> <p><i>Bus transportation provided to delegates. Bus pick up will be available from the Quality Hotel & Conference Centre, Radisson Hotel & Suites and The Sawridge Inn & Conference Centre to MacDonald Island Park.</i></p>
<p>5:30 pm to 10:00 pm</p>	<p>Big Spirit Welcome Reception</p> <p>The Regional Municipality of Wood Buffalo invites you to MacDonald Island Park, Western Canada's largest recreational facility, for the official opening ceremonies of 'Leading the North 2012'.</p> <p>Mayor Melissa Blake welcomes you to come and take part in the community's Big Spirit. Get a regional economic update from Mr. Jeff Penney, Manager of Economic Development, RMWB.</p> <p>Enjoy Aboriginal performers and local entertainers as you network with regional stakeholders and fellow delegates. This will be a great opening networking venue for all delegates.</p> <p><i>Exquisite hors d'oeuvres and refreshments will be provided and a cash bar will be available.</i></p> <p><i>Early Conference Registration from 5:30 pm to 9:30 pm</i></p>
<p>8:30 pm, 9:00 pm, 9:30 pm and 10:00 pm</p>	<p>Bus Transportation</p> <p><i>Bus transportation will be available for delegates leaving from MacDonald Island Park to the Quality Hotel & Conference Centre, Radisson Hotel & Suites and The Sawridge Inn & Conference Centre.</i></p>

<p>DAY 2</p> <p style="text-align: center;">Thursday, January 26, 2012</p> <p style="text-align: center;">Quality Inn Hotel & Conference Centre</p>	
<p>7:00 am</p>	<p>Continental Breakfast & Conference Registration</p>

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7:45 am	<p>Conference Opening & Welcoming Address</p> <p>Robin Campbell MLA, West Yellowhead Chair, Northern Alberta Development Council (NADC)</p> <p>Carolyn Kolebaba Reeve, Northern Sunrise County, Chair, Northwest Corridor Development Corporation (NCDC)</p>
8:30 am	<p>Northern Alberta and the Global Economy</p> <p>Todd Hirsch Senior Economist, Alberta Treasury Branch</p>
9:30 am	<p>Sightseeing Tour (for those registered)</p> <p><i>Take a one hour bus tour and get to experience this unique and vibrant community for yourself. Seats are limited, so please register for this service.</i></p>
9:30 am	<p>Energy Market Diversification Panel and Q & A</p> <p>Lead: Amanda Lang Senior Business Correspondent, CBC News</p> <p>Gordon Houlden Director, University of Alberta's China Institute</p> <p>Jack Mintz Palmer Chair in Public Policy University of Calgary's School of Public Policy</p> <p>Michael Byers Canada Research Chair in Politics, University of British Columbia</p> <p>Special Guest To be announced January 1, 2012</p>
12:00 noon	<p>Luncheon Keynote:</p> <p>'The World in 2050: Four Forces Shaping Civilization's Northern Future'</p> <p>Dr. Laurence C. Smith Professor and Vice Chairman of Geography, Professor Earth and Space Sciences, University of California Los Angeles</p>
1:15 pm	<p>Message From the Federal Government of Canada</p> <p>Chris Warkentin (Invited) Member of Parliament, Peace River Chair of the Aboriginal Affairs and Northern Development Committee</p>
2:00 pm	<p>Sightseeing Tour (for those registered)</p>

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	<p>Take a one hour bus tour and get to experience this unique and vibrant community for yourself. Seats are limited, so please register for this service.</p>
2:00 pm	<p>“Transportation Update: Moving Northern Alberta’s Economy Forward”</p> <p>Lead: Jeff Penney Manager, Economic Development, Regional Municipality of Wood Buffalo (RMWB)</p> <p>Roads Minister of Transportation (Invited) Government of Alberta</p> <p>CN Rail Mike Cory (Invited) Senior Vice President, Western Region</p> <p>Enbridge Pipelines Paul Fisher Director of Market Development</p> <p>TransCanada Pipelines Speaker to be confirmed</p>
4:00 pm	<p>Government of Alberta Bear Pit Session</p> <p>Cabinet Ministers to be announced in the next month</p>
6:00 pm	<p>Wine & Cheese Reception</p> <p><i>Hosted by Northwest Corridor Development Corporation (NCDC)</i></p>
7:00 pm	<p>Premier’s Banquet</p> <p>Forthcoming Announcement</p>

<p>DAY 3</p> <p style="text-align: center;">Friday, January 27, 2012</p> <p style="text-align: center;">Quality Inn Hotel & Conference Centre</p>	
7:00 am	Continental Breakfast
7:45 am	Opening Remarks
8:15 am	<p>The Sensible Environmentalist</p> <p>Dr. Patrick Moore Co-founder and former leader of Greenpeace and Chair and Chief Scientist of Greenspirit Strategies Ltd.</p>
9:30 am	Sightseeing Tour (for those registered)

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	Take a one hour bus tour and get to experience this unique and vibrant community for yourself. Seats are limited, so please register for this service.
9:30 am	<p>Emerging Science and Technology and the Environment and Q & A</p> <p><i>The Oil Sands Developers Group (OSDG) leads a panel discussion on innovation in the oil sands with the top scientific minds in the industry.</i></p>
11:30 am	<p>Luncheon Keynote</p> <p>'World's Greenest Oil: Turning the Oil Sands from Black to Green'</p> <p>Dr. Peter Silverstone Senior VP, Medical and Scientific Affairs, Biovail Corporation Volunteer Board Member of the Edmonton Economic Development Corporation</p>
12:45 pm	<p>Aboriginal Journey to Economic Success and Q & A</p> <p>Lead: Cheryl Alexander President and CEO, C&O Consulting</p> <p>Tewanee Joseph CEO and Executive Director, Four Host Nations Society</p> <p>Marie Delorme CEO, The Imagination Group</p> <p>Clint Davis President and CEO, Canadian Council for Aboriginal Business</p>
2:45 pm	<p>Living and Working with Disabilities in Northern Rural Alberta</p> <p>Bryce Clark Premier's Council on the Status of Disabled Persons, Edmonton Police Service</p>
3:30 pm	<p>Leading the North Keynote Speaker:</p> <p>Canada and Canadians in a Changing World</p> <p>Peter Mansbridge Journalist, Author and Host CBC's 'The National'</p>
5:00 pm	Closing & Thank You

In Northern Alberta we have the power of potential and the energy of infinite opportunity. This is the place where people come from around the world to dance with possibility, to flirt with dreams, to imagine the unimaginable. It is a place where people work hard and where they play hard. Bathed in the brilliant northern sky, awash with color and a million points of light, Northern Alberta is shaping the future of the province, country and planet. Join us in January 2012 as we harness our strengths and explore the wonders of the present and the excitement of tomorrow through dialogue, discussion and discovery.

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Realize the Potential

Quality Hotel & Conference Centre , January 25-27, 2012

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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 30, 2011
Presented By:	J. Roy Brideau, Chief Administrative Officer
Title:	Growing the North Conference 2012

BACKGROUND / PROPOSAL:

The third annual Growing the North Conference is being held in Grande Prairie on February 22 – 23, 2012. See attached for more information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

Early Bird Registration Fee - \$125.00 plus GST
Honorariums and Expenses
To be funded from the 2012 Operating Budget.

RECOMMENDED ACTION:

That the following Councillors be authorized to attend the 2012 Growing the North Conference in Grande Prairie, AB on February 22 – 23, 2012.

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Author: C. Gabriel Review by: _____ CAO _____

Carol Gabriel

From: Grande Prairie & District Chamber of Commerce <news@gpchamber.com>
Sent: Wednesday, November 23, 2011 9:26 AM
To: Carol Gabriel
Subject: Upcoming Growing the North Conference

Having trouble viewing this email? [Click here](#)

Hi, just a reminder that you're receiving this email because you have expressed an interest in the Growing the North Conference. Don't forget to add news@gpchamber.com to your address book so we'll be sure to land in your inbox!

You may [unsubscribe](#) if you no longer wish to receive our emails.



Growing the North Newsletter

November 8, 2011

Growing the North
Conference Overview
Day 1
Day 2
Taste of the Peace
Sponsorship

EARLY BIRDS GET THE DISCOUNT
Book your seat now and save!

GROWING THE NORTH CONFERENCE 2012

FEBRUARY 22 & 23

TEC CENTRE
EVERGREEN PARK **2012**

WWW.GROWINGTHENORTH.COM

Conference Overview

The third annual Growing the North Conference is scheduled for February 22-23, 2012 in the TEC Centre at Evergreen Park in Grande Prairie, Alberta.



The conference will once again feature only those speakers who are the decision makers for the companies they represent and have a presence in Northern Alberta and British Columbia.

Both Federal and Provincial Ministers will discuss issues of importance to our region as they apply to their political jurisdictions.

An author, Tom Deans, who speaks to business succession planning will address this important topic and the first 250 registrants will receive a copy of his latest book.

Dr. Linda Duxbury will speak to demographics and changes for which we need to prepare.

Other speakers will address topics involving energy, agriculture, forestry, trade and new industry. These speakers will be providing an outlook for the future of the industry they represent as well as what's new in their operations locally, nationally and globally.

The Taste of the Peace will once more be held on the evening of February 21 sponsored by Farm Credit Canada and Community Futures Grande Prairie & Region.

This is the major Economic Development Conference that will be held in the Peace River Region of Alberta and British Columbia in 2012. Please make an effort to attend.

To register please click here:

<http://business.grandeprairiechamber.com/Events/details/growing-the-north-conference-2012>

Day 1

February 22, 2012

7:30am Registration
8:30am Welcome
9:30am to 4:00pm Presentations



To register for the 2012 Growing the North Conference, please click here:

<http://business.grandeprairiechamber.com/Events/details/growing-the-north-conference-2012>.

Where & When

Evergreen Park TEC Centre
Grande Prairie, Alberta
February 22-23, 2012

Day 2

February 23, 2012



8:30am to 4:00pm Presentations

* Confirmed speakers include:

Dr. Linda Duxbury, Canada's most accomplished researcher, writer and speaker on work-life balance, has influenced policy and attitudes to help create supportive work environments in both the private and public sectors. A professor at the Sprott School of Business at Carleton University, Dr. Duxbury co-wrote numerous comprehensive national studies on work-life balance and their effect on business bottom-line. Always an enlightening and popular speaker, Dr. Duxbury's ideas and research are highly valued by major corporations and government agencies.

Tom Deans is the President of Détente Financial Press, which specializes in teaching business wealth protection strategies to advisors and business owners. By combining humour and his experience as president of a family-owned multi-national corporation for almost a decade, Deans has shown thousands of business owners how to protect the retained earnings in their businesses. Deans is the author of the internationally best-selling book, Every Family's Business, and his unique experience leading a significant family business and selling it offers a compelling new approach to protecting wealth and family relationships.

To register for the 2012 Growing the North Conference, please click here:

<http://business.grandeprairiechamber.com/Events/details/growing-the-north-conference-2012>.

Where & When

Evergreen Park TEC Centre
Grande Prairie, Alberta
February 22-23, 2012

Taste of the Peace

* Tuesday, February 21, 2012
5:30pm to 9:30pm
Evergreen Park TEC Centre
Grande Prairie, Alberta



A pre-conference event hosted by Farm Credit Canada and Community Futures Grande Prairie & Region. Sample various treats from food entrepreneurs in the Peace Region and network with the region's top food producers.

This is a free event with no registration required.



SPONSORSHIP PACKAGE DETAILS

Platinum Sponsorship: \$10,000 <ul style="list-style-type: none"> • 8 complimentary registrations • Opportunity to introduce your company to the delegates (5 Minutes intro) • Showcase display space • Acknowledgement in delegate package • Acknowledgement on web site
Gold Sponsorship: \$5,000 <ul style="list-style-type: none"> • 4 complimentary registrations • Showcase display space • Acknowledgement in delegate package • Acknowledgement on web site
Silver Sponsorship: \$2,500 <ul style="list-style-type: none"> • 2 complimentary registrations • Showcase display space • Acknowledgement in delegate package • Acknowledgement on web site
Bronze Sponsorship: \$1,000 <ul style="list-style-type: none"> • 1 complimentary registrations • Showcase display space • Acknowledgement in delegate package
Other Sponsorship Opportunities
Lunch (\$5,000) <ul style="list-style-type: none"> • 4 complimentary registrations • Company logo displayed prominently during lunch • Showcase display space • Acknowledgement in delegate package • Acknowledgement on web site
Coffee Break (\$1,500) <ul style="list-style-type: none"> • 1 complimentary registrations • Signage at coffee station • Showcase display space • Acknowledgement in delegate package
Valued Contributor In-Kind Donations (Door prize) <ul style="list-style-type: none"> • Acknowledgement in delegate package

Growing the North Conference Partners





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Grande Prairie & District Chamber of Commerce | #217, Centre 2000 | 11330 106 Street | Grande Prairie | Alberta | T8V 7X9 | Canada



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 30, 2011
Presented By:	J. Roy Brideau, Chief Administrative Officer
Title:	Northern Forest Opportunities Seminar

BACKGROUND / PROPOSAL:

The Northern Forest Opportunities Seminar originally scheduled in October has been rescheduled to December 13, 2011. See attached for more information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

No registration fee.
Honorariums and expenses.

RECOMMENDED ACTION:

That the following Councillors be authorized to attend the Northern Forest Opportunities Seminar on December 13, 2011 in La Crete, Alberta.

-
-
-

Author: C. Gabriel **Review by:** _____ **CAO** _____

Registrations & Sponsorship Opportunities

REGISTER ONLINE AT:

<http://northernforestopportunities.eventbrite.com/>

Or call the Northern Alberta Development Council Office at 780.624.6274
Toll Free by first dialing 310.0000

For more information on this seminar, please go to the following website:

www.nadc.gov.ab.ca

(check back often for any updates)

Or

Contact **Kris Rollheiser** at 780.624.6336
(toll free by first dialing 310-0000)

Free Seminar!

Don't miss out on this exciting opportunity to learn more about forest opportunities in the area!

Hosts



FOR MORE INFORMATION:

Juri Agapow, FPInnovations
Peace River, Alberta
Juri.Agapow@fpinnovatons.ca
www.fpinnovations.ca
Phone: 780.618.4700

**

Kris Rollheiser, NADC
Kris.Rollheiser@gov.ab.ca
Phone: 780.624.6336
(Call toll-free 310.0000)
www.nadc.gov.ab.ca

**

Hugh Seaton & Jean-Marie Sobze, AFEX
HSEATON@nait.ca & JEANMARS@nait.ca
Phone: 780.618.2602 & 780.618.2624

This seminar qualifies for 6.5 hr Level 1 G/T (CAPF) and 6.5 hr Category 1 Area 2 Structured Learning (CAPFT).



NORTHERN FOREST OPPORTUNITIES



**LA CRETE, ALBERTA
DECEMBER 13, 2011**



About this Seminar

This seminar will create awareness of local opportunities that exist in the wood fiber industry in the region, and provide practical means of taking advantage of them.

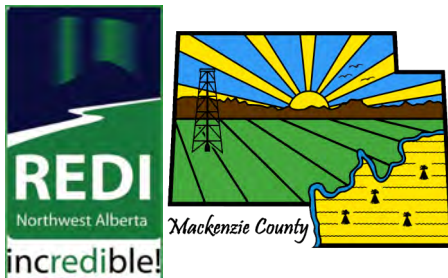
Who Should Attend?

La Crete, High Level, Ft. Vermilion, and Mackenzie County Residents and leaders will find this seminar useful.

It will be of particular interest to business leaders and entrepreneurs.

SPONSORS THANK YOU

A big 'Thank You' to REDI and to McKenzie County for sponsoring this event!!



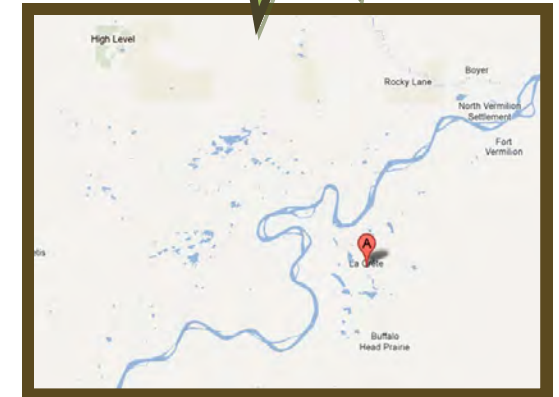
Seminar Schedule (subject to change)

9:00 – 9:30	Registration and Refreshments
9:30 – 10:00	Iris Callioux, NADC Council Member Regional Leaders (invited) Welcoming remarks
10:00 – 10:30	Honourable Frank Oberle (invited) Minister of Sustainable Resource Development MLA, Peace River Constituency Address
10:30 – 11:00	Robin Campbell, MLA West Yellowhead and NADC Chair (invited) Address
11:00 – 12:00	Dave Blackmore Executive Director of Woodland Operators Learning Foundation Training opportunities for forestry and industry working in Alberta's forests
12:00 – 1:00	Lunch
1:00 – 2:30	Don G. Roberts Vice Chairman & Managing Director CIBC World Markets, ON Economics of the forestry industry and bio-energy
2:30 – 3:30	Harry Welling Practical uses for wood as energy
3:30 – 3:45	Regional Leader, Closing Remarks

Venue

Heritage Centre in La Crete, Alberta

(2.5 km west of La Crete)



Places to Stay

La Crete Motel
10101-101 Ave
Reservation Toll Free: 1-800-704-8792





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 30, 2011
Presented By:	J. Roy Brideau, Chief Administrative Officer
Title:	Northern Lakes College 2011 Board Retreat and Community Consultation

BACKGROUND / PROPOSAL:

Councillor Flett received an invitation from the Northern Lakes College to attend their 2011 Board Retreat and Community Consultation in Peace River on December 5 & 6, 2011. Please see attached letter for more information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

Honorariums / Travel & Subsistence

RECOMMENDED ACTION:

For discussion.

Author: C. Gabriel Review by: _____ CAO _____



Northern Lakes College

Board of Governors

Grouard Campus
64 Mission Street, Bag 3000
Grouard, AB T0G 1C0
Phone: (780) 751-3257
Fax: (780) 751-3377

November 23, 2011

Ms. Odell Flett
odell@mackenziecounty.com

Dear Ms. Flett:

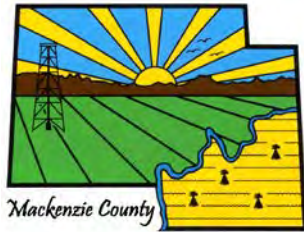
On behalf of the Board of Governors of Northern Lakes College, I wish to invite you to participate in our 2011 Board Retreat and Community Consultation, to be held on December 5th and 6th, at the Sawridge Hotel and Conference Centre in Peace River. Monday, December 5th will be an introductory session with supper and will take place from 5:00 pm to 7:00 pm. Tuesday, December 6th will be an all-day session beginning at 8:30 am and concluding at 4:30 pm.

The theme of this year's retreat is, "Reinventing Community Engagement." As you are no doubt aware, our College's service region includes 30 campuses of various sizes, and covers one-quarter of Alberta. The Board of Governors wishes to examine and assess the College's current ways of consulting with and meeting the needs of businesses and communities within this large service region. Governors are seeking input from our Council of Community Education Committees which represents Community Education Committees at the College's 30 campuses, from community, reserve and settlement leaders, and from individuals from the business community such as you. We anticipate that approximately 50 people will be in attendance. Renowned governance consultant, Mr. Jim Brown, will act as facilitator. Mr. Brown has a wealth of experience in advising and training board members in the private, public and not-for-profit sectors.

Should your schedule not allow you to participate in this activity, we would very much appreciate it if another representative from Mackenzie County would attend on your behalf. Please let me know at your earliest convenience if you will be able to attend.

Yours sincerely,

for) Leigh Davies
Secretary to the Board of Governors



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 30, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Highway 88 Connector Paving Project

BACKGROUND / PROPOSAL:

On October 26th, Council was presented with a Highway 88 Connector Paving Project RFD.

The following motion was tabled to the last meeting of November:

That the engineering and grading be completed on Highway 88 to bring it to shovel ready status and that the pavement be put on hold.

OPTIONS & BENEFITS:

Council took the opportunity to discuss this project at their November 8, 2011 meeting and passed the following motion:

That the engineering and gravel crushing be completed on the Highway 88 Connector with funding coming from the Highway 88 connector project.

Administration has proceeded as per this motion.

In order to deal with the tabling motion, administration recommends that Council defeat the tabled motion:

That the engineering and grading be completed on Highway 88 to bring it to shovel ready status and that the pavement be put on hold.

Author: J. Whittleton **Review Date:** _____ **CAO** _____

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

As recommended in the Options & Benefits section of this RFD.

Author: _____ Review Date: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 30, 2011
Presented By:	J. Roy Brideau, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Fort Vermilion FCSS Meeting Minutes
- La Crete Recreation Board Meeting Minutes
-
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RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel **Review by:** _____ **CAO** _____

**Fort Vermilion Support Services Board Meeting
Minutes for September 12, 2011
FVSS Office Fort Vermilion, AB
5:00p.m.**

Attendance

Present: Nina Reid, Carla Paul, Cindy Johnson, Donna Guitard, Odell Flett, Cheryl Mercredi, Monica Smith, Roy Brideau

1.0 Call to Order

Donna calls meeting to order at 5:10p.m.

2.0 Approval of Agenda

Nina approves the agenda; Cheryl seconds the motion; all in favour

CARRIED

3.0 Approval of Minutes

Roy addresses 4.1 regarding Voting Rights for Mackenzie County Rep; Donna will make note of this
Cheryl approves minutes; Nina seconds the approval; all in favour

CARRIED

4.0 Business Arising

4.0 Signing authority

Monica needs to go to the bank to sign the papers in order to have signing authority; Carla will take the minutes to the meeting to the bank as proof that Monica has signing authority

5.0 Financial Report

5.0 June

- During this month there 2 and ½ positions (Hayley employed until the end of the month)
- Kaitlin Nksic has all the information regarding the grant for the greenhouse so Carla will touch base with her regarding the money
- Cheryl motions to approve the June Financial Report; Cindy seconds; all in favour

CARRIED

5.1 July

- During this month FVSS had 1 ½ positions
- Monica inquired about the Mud Bop fund-the money is being used to buy the supplies for the concession
- Monica approves; Nina seconds; all in favour

CARRIED

5.2 August

Cindy approves; Cheryl seconds; all in favour

CARRIED

5.3 As of today's date we have \$49,839.99 this also includes the \$7000.00 grant that is not part of our funding

6.0 Monthly Report

6.1 June

-Cheryl motions to approve; Monica seconds; all in favour

CARRIED

6.2 July

- Roy applauded Carla's effort when helping out with the flood situation/emergency
- Canada Day-this sort of fell through the cracks this year as nobody volunteered to take on the project until a week before; Cheryl suggested that like Midnight Madness all the organizations in town have a general meeting to discuss the event and each take on a responsibility for the day
- Discussion regarding getting a grant for this day; FVSS will have to start the grant application process for next year's Canada Day; It is felt that FVSS should take the lead in organizing the meeting/event as it is a community organization-need to get the information ready and bring it to the meeting of all the associations
- Cheryl approves; Cindy seconds; all in favour

CARRIED

6.3 August

- Nina approves; Cindy seconds; all in favour

CARRIED

7.0 Committee Updates

7.1 Laura has started; she is filling the ½ time position

8.0 New Business

8.1 Reception Center July 12

-Carla was called in to help with the flood situation; all went well

8.2 Bike Ride Along July 14th, Tammy Peacock-14 kids

- Tammy came from High Level and partnered with FVSS for the event regarding bike safety
- 14 kids in attendance
- As a group we discussed the issue of many children in the area not wearing helmets and the re-enforcement of this is not being stressed; Roy suggested we write a letter to the RCMP voicing our concerns

8.3 Children's Festival

-was cancelled due to lack of volunteers and timing in the summer; it has been suggested that this event be earlier in the year, perhaps in May; will look into doing it earlier next year

8.4 Youth Culture Camp August 15th-19th

- This is an invite only event; Carla got an invite at the last minute and brought some kids in the community; going to look into being involved every year

8.5 Senior's Session August 30th - 11 Seniors in Attendance

-Had an information session for the seniors regarding CPP and RRSPs; next time will have somebody come in and speak about the programs and be available to answer more questions; also helped fill out forms for the seniors

8.6 Seniors New Horizon Grant Proposal

-Carrie Dempke is in contact with Carla; the two met last week to draft a proposal for this continual grant which would help with such things as: helping with transporting costs, taking homebound seniors to events in the community, grocery shopping, have information sessions for seniors, help pay bills, etc.; could also involve the Citizens Group at St. Marys to get involved in working with the seniors

-Odell suggested bringing back the Senior's Supper and other activities with this grant

8.7 Get To Know You Night September 21st

- 6 tables are still available; Carla will be away thus Laura will be there for the evening; Odell feels other board members should be in attendance too

8.8 Directors Network Conference September 21st-23rd

-Carla wishes to attend this year; Her and Mary, the Co-ordinator for the La Crete Support Services, will travel to Canmore to attend

8.9 Mud Bogs

-the volunteer schedule is already set

Roy thanks the Board for having him at the meeting and looks forward to working with us in the future

9.0 Adjournment

Donna adjourns meeting at 6:50

Next meeting will take place on October 17th at 5:00 pm at the FVSS Office

**LA CRETE RECREATION SOCIETY
REGULAR MEETING
OCTOBER 13, 2011**

**Northern Lights Recreation Centre
La Crete, Alberta**

Present: Abe Fehr, President
Terry Tosh, Vice-President
Simon Wiebe, Director
Wendy Morris, Director
Philip Doerksen, Arena Manager
Peter F. Braun, MD Rep

Absent: Darlene Bergen, Secretary-Treasurer
Beng Friesen, Director
George Derksen, Director
George Fehr, Director

Call to Order: Chair Fehr called the meeting to order at 6:15 p.m.

Approval of Agenda

1. Simon Wiebe moved to accept the Agenda as amended:
 - 8.5 Blumenort Outdoor Rink
 - 8.6 County/Rec Board Roles and Responsibility

CARRIED

Approval of Previous Meeting's Minutes

1. Peter F. Braun moved to accept the September 15, 2011 Regular Meeting Minutes as presented.

CARRIED

Business from the Minutes

1. Blue Hills Shack was discussed; Philip will continue to work on this.
2. Abe Fehr moved to accept the Business from the Minutes.

CARRIED

Review of Action Sheet

1. Reviewed items for information only.

Financial Report

1. Discussed the ball diamond capital project financials.
2. Discussed organization of capital projects.
3. Simon Wiebe moved to accept the financial report.

Manager's Report – Philip Doerksen

1. Reviewed Manager's Report for information purposes.
2. Discussed process of creation of third tennis court.
3. Terry Tosh moved to accept the Manager's Report for information.

CARRIED

New Business

- 8.3 Jungle Gym Lease Agreement – the square footage is approximately 800 feet smaller than we initially thought. Their board is asking for a reduced rate.

Peter F. Braun moved to present the lease agreement as written to the Jungle Gym.

CARRIED

- 8.5 Blumenort Outdoor Rink – Discussion on tendering of outdoor rink caretakers.

- 8.1 Larry Neufeld 7:00 p.m. – Larry is interested in working with at-risk youth/teens in the community and getting them active, possibly organizing them and directing them towards sports programs. Some possibilities mentioned: juggling, curling, ball, gym activities, bowling, canoeing, outdoor pursuits. It was suggested that Larry talk to Ed and work with him. Possibility of grants was inquired about.

- 8.2 2012 Proposed Budget – Discussed future of Women's hockey and budget and made a few adjustments to the budget.

Terry Tosh moved to accept the proposed budget with amendments.

CARRIED

- 8.4 Albert Van Domeslaar 7:30 p.m. – Concern about rink use and access of public skating. Philip suggested blocking afternoon slots on weekends that aren't being used for Minor Hockey Games for public skating.

- 8.6 County/Rec Board Roles and Responsibility – (Recreation Board Operating Agreements/Parks Policy) Discussion on Board responsibilities and County responsibilities.

Director, Ron Dyck resigned his position from the Board.

Abe Fehr moved that we go in camera at 8:20 p.m.

Wendy Morris moved that we go out of camera at 8:23 p.m.

Abe Fehr moved that the meeting be adjourned at 8:24 p.m.